



The Town of Fenwick Island

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REGULAR MEETING OF THE TOWN COUNCIL

May 27, 2016, at 3:30 p.m.
Town Hall

AGENDA

Flag Salute and Call to Order

1. President's Report
2. For Discussion and Possible Action:
 - a. Voter Registration List Town Manager Burke
 - b. 2016 Board of Election (confirmation) Mayor Langan
 - c. 2016 Municipal Election Town Manager Burke
 - d. Community Branding Workshop Town Manager Burke
 - e. New Website Presentation Town Manager Burke
 - f. FY 2017 Fee Schedule Resolution #78-2016 Town Manager Burke
 - g. FY 2017 Financial Plan Town Manager Burke
 - h. BBVFD Fire Service Contribution Town Manager Burke
3. Approval of Minutes from April 22, 2016 Regular Council Meeting
4. Treasurer's Report
5. Town Manager's Report
6. Department Reports: Building, Public Works, Beach Patrol and Police
7. Committee Reports: Charter and Ordinance, Beach, Environmental, Technology, Business Development, Ad hoc Parks and Recreation, Ad hoc Election
8. Old Business
9. New Business
10. Public Participation
11. Upcoming Events and Meetings
 - a. May 30 Memorial Day Town Hall Closed
 - b. June 7 9:30 a.m. Charter and Ordinance Committee Meeting
 - c. June 14 1:00 p.m. Planning Commission Meeting
 - d. TBD 9:30 a.m. Ad hoc Election Committee Meeting
 - e. June 17 3:30 p.m. Regular Council Meeting
12. Adjournment

This Agenda is subject to change to include additional items, including Executive Sessions or the deletion of items as in accordance with provisions within Title 29, Chapter 100. Freedom of Information Act. Persons with disabilities requiring special accommodations please contact Town Hall 72 hours in advance. No video conferencing will be conducted.

Posted: May 20, 2016

TOWN OF FENWICK ISLAND, DELAWARE

Minutes of the April 22, 2016, Regular Council Meeting

Call to Order and Flag Salute at 3:30 p.m. by Mayor Langan

Council in Attendance: Gene Langan, Diane Tingle, Bill Weistling, Gardner Bunting, Julie Lee, Richard Mais, Roy Williams

Staff in Attendance: Town Manager Burke, Town Clerk Poole, Public Works Supervisor Reed, Building Official Schuchman, Chief William Boyden

PRESIDENT'S REPORT

- Mayor Langan announced several service awards: presented by Town Manager Burke to Lieutenant John Delvin, 13 years; Bryan Reed, 15 years. Congratulations to all employees.
- Mayor Langan noted the Budget Committee meeting scheduled for April 27th at 1:00 p.m. to start the budget process for FY 2017. Also, Mayor Langan wanted to congratulate the Environmental Committee on a very successful Earth Day event. More details to follow with the committee reports.
- Mayor Langan wanted to address everyone on a serious issue. So there is no confusion and clear understanding on his policy for electronic and paper communications. 1) The Mayor will not /does not respond to Letters to the Editor. 2) The Mayor will not / does not respond to emails on personnel, including staff, council or committee members. If an email does not need a response, he does not respond. He reads the email, adds to the pros and cons list and takes it into consideration whenever a decision is being made. The Mayor further added, if you want to talk to me, I'll meet you and respond to an email. The Mayor added one final note he will not respond to the Fenwick Forum nor is he a member of the Forum. He is not speaking for the other council members but the majority of council members feel the same way. He received an email, with a post on the Forum, signed the Fenwick Forum Editor. It's hard to respond to anonymous, whoever you are. Mayor quoted from the email "I promise that your response will be present unedited and in its entirety". This tells me that they do edited things. He stated if you have questions for him the floor is open during the public participation.

TOPICS FOR DISCUSSION AND POSSIBLE ACTION

- **Board of Election (BOE) Appointment – Mayor Langan** – Appointed Audrey Serio as the Election Inspector. Audrey Serio appointed Faye Horner and Carl McWilliams as Election Judges.

Motion – Motion made to accept the appointed Board of Elections members – Council Member Tingle

Second – Council Member Bunting

Discussion – None

Vote: (7-0)

Town Manager Burke introduced the seasonal Police Clerk, Erin Ellinger, and welcomed her to the Town of Fenwick Island Staff.

- **GIS Needs Assessment (final presentation) – Katie Maglio** – The assessment was a success even though the timeline was moved up one month. Packets were issued to members of council and town manager for review. The software recommended is sold by ESRI. It is the number one software in the business and the number one software used by government. It would also give you the benefit of GIS online. Mrs. Maglio continued to show how you can use GIS around town, from beach access, street address, pine beetle infestation, yellow permit parking spaces, police data, hurricane data, flood plain, etc. She recommended a student intern to input data and perform maintenance. The software cost is \$1,500 and the summer intern cost would be approximately \$9,356. The total for the first year is \$10,856. A full time employee would cost \$30,000 per year. Town Manager Burke asked what would be her suggestion for the intern to work on. Mrs. Maglio stated police research and plotting major crimes categorically on locations, type of incident etc. and update regularly. Another option would be to use GIS on hurricanes storm surge. Not only would this help with the Emergency Management Data but would also be good information to show the home owners. Also, the infrastructure site is under developed. It is mostly done through contracting with AECOM. The town can easily have the intern map fire hydrants, sidewalks, building footprint, commercial and residential properties.
- **DNREC DTF Grant Presentation – Town Manager Burke** – introduced DNREC staff including Secretary David Small to present grant check (\$21,287.50) for the new playground equipment. DNREC staff commented on how well the Town of Fenwick Island manages local parks with more equipment than any other town incorporated into one parcel.
- **Resolution – Arbor Day – Town Manager Burke** – Read Resolution #77-2016 into the Record.

NOTICE

On **April 22, 2016** The Fenwick Island Town Council
Passed the Following Resolution #77-2016
Arbor Day 2016

Whereas, J. Sterling Mortin established the first Arbor Day on April 10, 1872 in his home state of Nebraska to urge Americans to stop misusing their natural resources and begin to practice conservation by planting trees; and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperatures, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

Whereas, the Town Council, of the Town of Fenwick Island, desires to urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Therefore, the Town Council, of the Town of Fenwick Island, on behalf of the citizens and property owners of the Town of Fenwick Island, in order to accomplish this goal, do hereby establish for this purpose, and do hereby proclaim **April 27, 2016** as Arbor Day in the Town of Fenwick Island, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Attest: _____
Linda M. Poole, Town Clerk

Gene Langan, President of Council

Diane B. Tingle, Council Secretary

I, Diane B. Tingle, Secretary of the Town Council, of the Town of Fenwick Island, Delaware, do hereby certify that the foregoing is a true and correct copy of the Resolution passed by the President and Council at a meeting on April 24, 2015, at which a quorum was present and voting throughout and the same is still in force and effect.

Date

Diane B. Tingle, Council Secretary

Motion – Motion made to accept Resolution #77-2016 – Arbor Day – Council Member Tingle

Second – Council Member Bunting

Discussion – Town Manager Burke stated that the town has planted an American Holly at the F.I. Community Park in honor of Arbor Day.

Vote: (7-0)

- **FY 2016 Capital Improvement Plan Budget Amendments – Town Manager Burke** – recommended to Council amending the Capital Budget by adding two items.
 - **Comprehensive Plan Consultant Fee** – Town Manager Burke recommended Council approve an additional \$5,000 in FY16 to help offset Comp. Planning Consulting Fees.

Motion – Motion made to amend the Capital Budget to add an additional \$5,000 to cover the consultant fee – Council Member Mais

Second – Council Member Bunting

Discussion – Council Member Tingle asked what does this additional \$5,000 cover? Town Manager Burke stated to continue the work/workshops to complete to the update of the Comprehensive Plan. The final Plan is due December 2016 or January 2017.

Vote: (7-0)

- **Shuffle Board Mat Replacement- Town Manager Burke** – The town has a quote, not to exceed \$3,800. This expense was not anticipated but after discussions with Public Works Supervisor Reed about the continued time painting and maintenance involved with the current mats, it was decided that the time would be better spent doing other tasks. The town has a very active shuffle board group and it would be nice have the new mats for the spring league. Public Works Supervisor Reed added the company that is providing the mats has recommended the white mats which they have had great success in Florida with long-term maintenance costs.

Town Manager Burke recommended Council amend the FY16 Capital Budget to add new mats for the spring league.

Motion – Motion made to amend the Capital Budget not to exceed \$3,800 to cover the shuffle board mats – Council Member Mais

Second – Council Member Weistling

Discussion – none

Vote: (7-0)

- **2016 Lifeguard Professional Service Agreement – Town Manager Burke** – This is a new three year agreement to provide funding for lifeguards on the State Line Beach. The State of Delaware will contribute \$45,000 to beach patrol services.

Motion – Motion made to approve the Service Agreement for another three years – Council Member Mais

Second – Council Member Bunting

Discussion – none

Vote: (7-0)

- **BFACC 2016 Electric Buying Group Co-op – Town Manager Burke** – The 2016 Electric Buying Group Co-op will provide an opportunity for savings by “buying in bulk” for businesses served by Delmarva Power. The accounts are currently part of the largest multi-chamber electric aggregation buying group in Delaware with over 360 accounts included in the group. We are planning to execute a two or three year electricity supply contract at a flat, fixed price per kilowatt-hour with no separate demand charges that will cover the period from June 2016 through June 2018 or 2019. Current energy market prices are low so the town expects the new rate will be lower than the current/expiring rate as well as Delmarva Power’s current tariff supply rates.

Motion – Motion made to approve the BFAC 2016 Buying Group Co-op – Council Member Mais

Second – Council Member Bunting

Discussion – none

Vote: (7-0)

- **Wedding – Heintzelman – Town Manager Burke** – The Heintzelmans are asking for Council approval to be married on the beach, October 7, 2016 at 4:30 p.m. on James Street with around 100 guests.

Motion – Motion made to approve the Heintzelman’s wedding on October 7, 2016 at 4:30 p.m. – Council Member Mais

Second – Council Member Lee

Discussion – none

Vote: (7-0)

- **Voter Information Rack Card – Council Member Lee** – asked Council for a change in the verbiage on the approved Voter Information Rack Card. Noted the card will be distributed with the residents parking permits.

Motion – Motion made to approve the verbiage change in the first paragraph – Council Member Lee

- **Second** – Council Member Mais
- **Discussion** – none
- **Vote:** (7-0)

APPROVAL OF MINUTES

Motion – Motion made to approve the Minutes of April 1, 2016 - Council Member Bunting

Second – Council Member Mais

Discussion – None

Vote – (7-0)

TREASURER’S REPORT

2016 Monthly Report

Summary The monthly report is a summary of all account balances through **February 29, 2016** and other pertinent financial information since the prior month’s Town Council meeting.

Cash Balance

- Beginning cash balance 2/1/2016 \$2,537,379.27
- Ending cash balance 2/29/2016 \$2,460,180.00
- Reserve Realty Transfer Tax Funds \$1,471,507.81 **included above in cash balances*

FY 2016 Operating Budget (8/1/15-2/29/16)

- 87.85% of Budgeted Income
- 57.82% of Budgeted Expenses

Realty Transfer Tax (1.5% local tax)

- Taxes collected in February \$0
- Total taxes collected in FY16 \$56,543.59

Outstanding Property Taxes

- \$ 11,552.30

Revenue Highlights

- 99.45% of real estate property tax budget (collected \$0 in Feb)
- 106.96% of rental receipt tax budget (collected \$12,408.11 in Feb)
- 75.76% of parking violations budget (collected \$50.00 in Feb)

Municipal Street Aid Report

- \$1,254.03 in expenses (Delmarva Power)
- \$0 in expense (street repairs)

MSA Balance \$42,935.63

Dedicated Street Fund Report

- \$0 (*expenses*)
- \$0 (*Deposits*)

DSF Balance \$40,735.64

Parks & Recreation Fund Report

- \$228.50 in expenses. (Old Mill Impressions-bricks)
- \$0 (*Deposits*)

Parks & Rec Balance \$3,210.73

Motion – Motion made to accept the Treasurer’s Report as read – Council Member

Second – Council Member

Discussion - None

Vote: (7-0)

Treasurer’s Report accepted by Council

TOWN MANAGER’S REPORT

Projects / Updates

- Management submitted invoices to DelDOT for reimbursement funds regarding the FY 16 Street Maintenance project.
- The Town Hall lobby project was completed.
- Management will recommend allocating \$5K in the FY 17 Budget for a Community Branding Workshop in August for a tentative October 7 revel presentation.
- Town management is in the process of ordering parking permits for the season.
- The new website is in the development stage. The DE Government Information Center should have the website finished no later than May 27.
- The Town website and social media websites were updated accordingly.
- Town Clerk Poole has started to prepare the voter registration list for Council approval at the May 27 Council meeting.
- The spring newsletter will be posted on the website no later than April 15.
- The 2016 Election will be held on Saturday, August 6 from 1-5 pm at Town Hall.

Grant Applications (approved and pending)

- **2015 DNREC Recycling Grant (approved for \$2,689, 100% State of DE)**
 - Grant purchases will be finalized by May 31.
- **2015 American Lung Association Grant (approved \$1,389, 100% State of DE)**
 - Grant purchases will be finalized by May 31.
- **2015 DNREC DTF Grant (pending \$42,585, 50% Town of Fenwick Island match)**

- Phase two park improvements were completed. DNREC will present a check to Council at the April Council meeting.
- **2016 DNREC Surface Water matching Planning Grant (pending, \$30,000, 50% Town of Fenwick Island match)**
 - Town management reapplied for funding to engineer three (3) drainage projects along Route 1. Grant applications of up to \$50,000 will be considered with a 1:1 cash match requirement. March 17 deadline was the deadline.
- **2016 DE Agriculture Micro Grant (pending, 100% State of DE)**
 - The grant application was denied by the Department of Agriculture due to such a high volume of applicants.

DEPARTMENT REPORTS

- **Building Official** – The April monthly report was included in the Council meeting packet. Permits issued: Outside Contractors 10, Resident Merchants 3 and Rental Licenses 5.
- **Public Works** – The April monthly report was included in the Council meeting packet.
- **Beach Patrol** – none
- **Police Department** – The April monthly report was included in the Council meeting packet. Chief Boyden welcomed Erin Ellinger as the summer Police Clerk.

TOWN COMMITTEE REPORTS

- **Charter and Ordinance** – Brief summary for the next Charter & Ordinance Committee meeting. The Committee has completed the draft on the No Hunting Ordinance for the town. It was submitted to the town solicitor with a version to review at the next meeting. Also for discussion, as part of the height limit rise and freeboard, the committee will discuss considering elevating the ground levels on properties inside the buildable footprint. The last item to discuss; at the last council meeting there was a discussion between Tim Collins and Richard Benn on some changes in the commercial zoning signage ordinance. He has reviewed the changes recently made to signage in the commercial zone and would like to read what actually changed regarding signs. The only change regarding signs states in a subdivided building the original ordinance allowed one square foot of signage per lineal foot of the building that is used. What changed was one and one half square feet per lineal feet of signage per building used. There was also a discussion about the apartments and mixed use, the number of square footage and the number of apartments allowed. The ordinance now states, one apartment per lot of a 6500 square foot lot. Building Official Schuchman stated these changes were recommendations from the Business Development Committee.
- **Beach Committee** – none
- **Environmental Committee** – Chair Mary Ellen Langan stated the Earth Day event was successful with twenty-five participants. The majority of the streets were cleaned and the remainder will be cleaned over the weekend. Thanks to all the sponsors: Center for the Inland Bays, Ropewalk, Hollys Treasure Chest, Sea Shell City, Warren Station, McCabe's Gourmet Market, the Mahon Family, Ocean Side Pizzeria and Fenwick Surf Shop. Also, thanks to participating Barefoot Gardner's members.

- **Technology Committee** – Next meeting will be scheduled when the new website draft is ready for review. Memorial Day is the target date to launch the new website.
- **Business Development Committee** – The Business Development Committee is working on some activities for the Columbus Day weekend event. Several suggestions were: Community walk/run on the beach and pumpkin sale and carving on the beach. Several other suggestions were mentioned but nothing has been finalized. Will post final plans on the website with the various activities. The Bethany-Fenwick Chamber of Commerce will be spearheading the project.
- **Ad hoc Election Committee** – A couple of changes need to be made on the new Voter Information Rack Card. Distribution will be included with the spring newsletter or included with the parking permit packets.
- **Ad hoc Parks Committee** – The Community Park playground equipment has been installed.
- **Planning Commission** – Council Member Mais stated the Planning Commission has continued to meet with the Plan consultant AECOM. The town completed the pre-plus application and received overall a good review with minor updates and areas that need to be addressed. The Commission will continue to work on review/updates to the plan and will be scheduling several summer public workshops to present the changes and receive feedback.
- **Old Business** – Council Member Lee reminded everyone the State of Delaware has opened up for discussion again for public comment on the oyster farming in little Assawoman Bay. Persons wishing to comment on the proposed Shellfish Aquaculture may present written statements through the close of the public comment period, which is re-opened and extended until the conclusion of the public hearing on June 8, 2016. Persons may also present comment orally or in written form at the hearing. Persons who want to speak at the public hearing are encouraged to register in advance no later than June 6, 2016 and this registration will be used to determine the order of speakers at the public hearing at South Coastal Library.

Motion – Motion made to revise the prior letter sent by Town Manager Burke on the Aquaculture Farming Project and resend - Council Member Tingle

Second – Council Member Bunting

Discussion – None

Vote: (7-0)

- **New Business** – Council Member Weistling asked for Council for an excused absence for the May Council meeting due to a family graduation.

Motion – Motion made to approve excused absence request - Council Member Tingle

Second – Council Member Bunting

Discussion – None

Vote: (7-0)

- Council Member Bunting announced the new address for the Farmers Market. The Market will be open at Warren Station, 1406 Coastal Highway and Monday through Friday 8:00 a.m. -12 noon starting June 17th through September 2, 2016.

PUBLIC PARTICIPATION

- Bill Mould – 1 Indian St. – Requested additional copies of Town Council documents for the public.
- Lynn Andrews – 1205 N. Schulz Rd. – Noted that the legal budget is at 191%. Mayor Langan stated we must protect the town and we need legal counsel.
- Mike Quinn – 5 W. Houston St. – He stated should Council look into local legal options? Council Member Bunting stated the town solicitor we use is familiar with municipal law.
- Doug Lopez – 1007 Bunting Ave. – questioned quarterly mailings.

UPCOMING MEETINGS AND EVENTS

Mayor Langan announced the following upcoming meetings and events as follows:

a.	May 3	9:30 a.m.	Charter and Ordinance Committee Meeting
b.	May 11	10:30 a.m.	Technology Committee Meeting
c.	May 12	2:30 p.m.	Environmental Committee Meeting
d.	May 17	2:30 p.m.	Planning Commission Meeting
e.	May 19	2:00 p.m.	Business Development Committee Meeting
f.	May 26	9:30 a.m.	Ad hoc Election Committee Meeting
g.	May 27	3:30 p.m.	Regular Council Meeting
h.	May 30	Town Hall Closed	Memorial Day
i.	June 17	3:30 p.m.	Regular Council Meeting

Motion to Adjourn – Council Member Weistling

Second – Council Member Tingle

Discussion – None

Vote – (7-0)

Meeting adjourned at 4:50 p.m.

**Transcribed by Linda Poole, Town Clerk
for Council Member Diane Tingle, Secretary*

**TOWN OF FENWICK ISLAND
MONTHLY RECONCILIATION OF ACCOUNTS
APRIL 2016**

Account Categories	Account	Beginning Balance	Ending Balance
Town of Fenwick Island	General Fund Checking (PNC)	\$ 72,428.27	\$ 80,918.47
	Payroll Fund (PNC)	\$ 18,282.27	\$ 29,037.89
	Checking (BOC)	\$ 500.00	\$ 500.00
	ICS Savings (BOC)	\$ 610,547.05	\$ 384,781.80
	Petty Cash	\$ 200.00	\$ 200.00
	Total	\$ 701,957.59	\$ 495,438.16
Municipal Street Aid	Checking (PNC)	\$ 41,698.45	\$ 37,524.57
Special Reserve Accounts			
	Parks & Recreation (PNC)	\$ 3,041.73	\$ 4,308.65
	Beach Replenishment (BOC)	\$ 37,076.94	\$ 37,094.62
	Dedicated Street (Bk.of Del.)	\$ 40,752.14	\$ 45,137.35
	Beach Committee (BOC)	\$ 2,909.24	\$ 2,909.24
	Total	\$ 83,780.05	\$ 89,449.86
Law Enforcement Grants	(all accounts--PNC)		
	SALLE (State Aid to Local)	\$ 2,943.14	\$ 1,890.57
	EIDE (Drug Enforcement)	\$ 3,562.57	\$ 3,562.57
	SLEAF (Spec. Law Enforce. Assist.)	\$ 1.00	\$ 1.00
	Criminal Justice Block Grant	\$ 126.61	\$ 126.61
	Violent Crime Grant	\$ 8,795.14	\$ 6,650.49
	Total	\$ 15,428.46	\$ 12,231.24
Realty Transfer Tax Funds (all accounts)			
Reserve Accounts	Bank of Ocean City (CDARS)	\$ 211,104.99	\$ 211,209.11
	Subtotal	\$ 211,104.99	\$ 211,209.11
Non-Reserve Accounts	Bank of Ocean City (high yield svgs.)	\$ 208,230.02	\$ 208,329.29
	PNC Realty Transfer Tax (RTT)	\$ 35,833.07	\$ 38,365.79
	Bank of Ocean City (ICS Svgs)	\$ 1,027,516.58	\$ 1,028,023.41
	Subtotal	\$ 1,271,579.67	\$ 1,274,718.49
Total--Realty Transfer Tax Funds (all accounts)		\$ 1,482,684.66	\$ 1,485,927.60
Cash balance total of all bank accounts		\$ 2,325,549.21	\$ 2,120,571.43

Cleared balances as of April 30, 2016

*ICS Svgs definition: Insured cash sweep

*CDARS definition: Certificate of deposit account registry service

Fenwick Island Treasurer's Report

May 2016 Monthly Report

Summary The monthly report is a summary of all account balances through April 30, 2016 and other pertinent financial information since the prior month's Town Council meeting.

Cash Balance

- Beginning cash balance 4/1/2016 \$2,325,549.21
- Ending cash balance 4/30/2016 \$2,120,571.43
- Reserve Realty Transfer Tax Funds \$1,485,927.60 **included above in cash balances*

FY 2016 Operating Budget (8/1/15-4/30/16)

- 92.16% of Budgeted Income
- 74.35% of Budgeted Expenses

Realty Transfer Tax (1.5% local tax)

- Taxes collected in April \$33,412.50
- Total taxes collected in FY16 \$100,395.64

Outstanding Property Taxes

- \$ 9,030.15

Revenue Highlights

- 99.68% of real estate property tax budget (collected \$33,412.50 in April)
- 108.86% of rental receipt tax budget (collected \$4,574.23 in April)
- 77.42% of parking violations budget (collected \$100.00 in April)

Municipal Street Aid Report

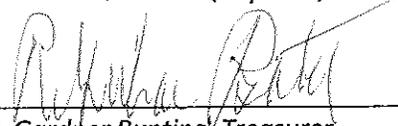
- \$4,173.88 in expenses
- \$0 (Deposits) MSA Balance \$37,524.57

Dedicated Street Fund Report

- \$0 (expenses)
- \$4,385.21 (Deposits) DSF Balance \$45,137.35

Parks & Recreation Fund Report

- \$925.69 in expenses.
- \$2,192.61 (Deposits) Parks & Rec Balance \$4,308.65



R. Gardner Bunting, Treasurer

ICS for Public Funds

Through ICS, the Insured Cash Sweep service, you can place public funds into interest-bearing demand deposit accounts (using a demand option) and/or money market deposit accounts (using a savings option) that are eligible for FDIC insurance (which can eliminate ongoing collateral tracking burdens and having uninsured funds to footnote in financial statements). And Insured Cash Sweep makes it easier than ever for you to earn a return while protecting the public's vital resources.

Enjoy peace of mind with access to multi-million-dollar FDIC insurance. Your funds are eligible for protection that is backed by the full faith and credit of the federal government. And you can forego the need for tracking collateral on an ongoing basis, opening accounts under different insurable capacities, or managing multiple bank relationships.

The ICS demand option (where funds are placed into demand deposit accounts) offers unlimited program withdrawals. The ICS savings option (where funds are placed into money market deposit accounts) allows up to six program withdrawals per month. Your funds can be placed using either or both ICS options to best match your cash management and liquidity needs.

CDARS (Certificate of Deposit Account Registry Service)

This product is the most convenient way for safety-conscious investors to access FDIC insurance on multi-million-dollar deposits.

Earn CD-level returns which may compare favorably with those of Treasuries and other high quality investments. Enjoy the time saving convenience associated with one agreement, one rate and one regular statement...all at one bank. Take advantage of a convenience alternative to commercial paper, money market mutual funds and sweep accounts.

TOWN OF FENWICK ISLAND

FY2016 REALTY TRANSFER TAX RESERVE FUNDS

Month	Beginning Balance	Taxes Deposited	Date Collected	Interest Earned	Transfers In	Transfers Out	Sussex Co. fee (1%)	Ending Balance
Aug-15	\$ 1,615,205.01	\$ -	None	\$ 700.00	\$ -	\$ -	\$ -	\$1,615,905.36
Sep-15	\$ 1,615,905.00	\$ 16,038.00	9/21/15	\$ 692.13	\$ -	\$801.90 to P&R \$1603.80 to DSF	\$ 162.00	\$ 1,630,229.79
Oct-15	\$ 1,630,229.79	\$ 13,777.08	10/23/15	\$ 777.63	\$ -	\$39,254.21 to pay cap exp	\$ 139.17	\$ 1,605,530.29
Nov-15	\$ 1,605,530.29	\$ 7,425.00	11/18/15	\$ 685.81	\$ -	\$1060.11 to P&R \$1,040.60 to DSF \$57.28 Supplies	\$ 75.00	\$ 1,451,526.56
Dec-15	\$ 1,451,526.56	\$ 19,303.51	12/10/15	\$ 947.43	\$ -	\$965.18 to P&R \$1930.36 to DSF	\$ 194.99	\$ 1,468,946.02
Jan-16	\$ 1,468,946.02	\$ -	None	\$ 729.71	\$ 75,000.00 Trs from BOC	\$73,864.12 to pay cap exp	\$ -	\$ 1,470,811.61
Feb-16	\$ 1,470,811.61	\$ -	None	\$ 696.20	\$ -	\$ -	\$ -	\$ 1,471,507.81
Mar-16	\$ 1,471,507.81	\$ 10,439.55	3/22/16	\$ 737.30	\$ -		\$ 105.45	\$ 1,482,684.66
Apr-16	\$ 1,482,684.66	\$ 33,412.50	4/18/16	\$ 710.51	\$ -	\$2192.61 to P&R \$4385.21 to DSF \$24302.25 cap exp	\$ 337.50	\$ 1,485,927.60
May-16	\$ 1,485,927.60	\$ -	None				\$ -	
Jun-16								
Jul-16								
TOTALS		\$100,395.64		\$6,676.72	\$75,000	\$113,118	\$1,014.11	

Report prepared as of Apr 30, 2016

TOWN OF FENWICK ISLAND
Profit & Loss Budget vs. Actual
August 2015 through April 2016

Ordinary Income/Expense	TOTAL				
	Apr 16	Aug '15 - Apr 16	Budget	\$ Over Budget	% of Budget
Income					
49000 · Beach/Concession Services	3,212.00	3,212.00	15,712.00	-12,500.00	20.44%
43000 · Taxes					
41020 · Property Taxes	1,576.55	687,248.01	689,483.00	-2,234.99	99.68%
42010 · Rental Receipt Tax	4,574.23	283,028.81	260,000.00	23,028.81	108.86%
Total 43000 · Taxes	6,150.78	970,276.82	949,483.00	20,793.82	102.19%
44500 · Charges for Services - Police	200.00	200.00			
44550 · Charges for Services - Admin					
43010 · License Fees - OC	2,850.00	51,438.50	51,800.00	-361.50	99.3%
43020 · License Fees - RU	185.00	21,235.00	27,010.00	-5,775.00	78.62%
43030 · License Fees - RM	999.90	20,161.16	27,010.00	-6,848.84	74.64%
44010 · Solid Waste Collection Fee	897.00	204,217.00	204,815.00	-598.00	99.71%
44020 · Comcast Cable Fees	6,461.43	23,586.59	33,000.00	-9,413.41	71.48%
44030 · BBVFC Ambulance Service Fee	212.00	44,467.20	45,686.00	-1,218.80	97.33%
45100 · Building Permit Fees	4,826.70	133,036.00	175,000.00	-41,964.00	76.02%
Total 44550 · Charges for Services - Admin	16,432.03	498,141.45	564,321.00	-66,179.55	88.27%
44800 · Fines & Forfeitures					
46100 · Penalties	260.20	1,579.40	4,500.00	-2,920.60	35.1%
46200 · Traffic Fines	1,261.75	13,820.40	36,000.00	-22,179.60	38.39%
46300 · Parking Violation Fees	100.00	9,290.75	12,000.00	-2,709.25	77.42%
44800 · Fines & Forfeitures - Other	0.00	-672.00	500.00	-1,172.00	-134.4%
Total 44800 · Fines & Forfeitures	1,621.95	24,018.55	53,000.00	-28,981.45	45.32%
45000 · Investments					
47100 · Interest Income	0.00	2,678.74	3,000.00	-321.26	89.29%
45000 · Investments - Other	234.75	234.75			
Total 45000 · Investments	234.75	2,913.49	3,000.00	-86.51	97.12%
46430 · Revenue - Admin					
47170 · FOIA Copy Fee	0.00	3.50			
45320 · Contractor Decals	20.00	2,020.00	2,500.00	-480.00	80.8%
45330 · Bonfire Permits	1,050.00	2,075.00	8,500.00	-6,425.00	24.41%
46400 · Other Income-Sp.Evts.,Donations					
46403 · 2014 DNREC Surface Water Grant	0.00	6,375.49			
46450 · Donations	500.00	1,838.67			
46401 · Other Income--ALA Grant	0.00	470.00			
46400 · Other Income-Sp.Evts.,Donations - Other	1,000.00	450.00	48,531.00	-48,081.00	0.93%
Total 46400 · Other Income-Sp.Evts.,Donations	1,500.00	9,134.16	48,531.00	-39,396.84	18.82%
47120 · Town Hall Rental Fee	80.00	460.00	1,000.00	-540.00	46.0%
47150 · Photo/Audio Copy Fee	105.00	250.00	50.00	200.00	500.0%

TOWN OF FENWICK ISLAND Profit & Loss Budget vs. Actual August 2015 through April 2016

	TOTAL				
	Apr 16	Aug '15 - Apr 16	Budget	\$ Over Budget	% of Budget
47200 · Parking Permits	0.00	2,810.00	18,000.00	-15,190.00	15.61%
47250 · Subdivision Application Fee	0.00	0.00	275.00	-275.00	0.0%
47275 · Public Hearing Fee	0.00	0.00	275.00	-275.00	0.0%
47300 · Income (FI Sponsorship Program)	1,300.00	2,750.00	8,000.00	-5,250.00	34.38%
48100 · Insurance Reimbursements	0.00	267.69			
48200 · Income restrict purpose					
48207 · DNREC DTF Park Grant '15	21,287.50	21,287.50			
48206 · DNREC Recycling Grant 2015	0.00	2,062.67			
48200 · Income restrict purpose - Other	0.00	500.00	500.00	0.00	100.0%
Total 48200 · Income restrict purpose	21,287.50	23,850.17	500.00	23,350.17	4,770.03%
Total 46430 · Revenue - Admin	25,342.50	43,620.52	87,631.00	-44,010.48	49.78%
46440 · Other Types of Revenue - Police					
46441 · Police Revenue--Pension	0.00	13,265.21	24,000.00	-10,734.79	55.27%
47160 · Police Accident Report Fee	25.00	150.00	250.00	-100.00	60.0%
47161 · Salary OT Reimbursement	0.00	7,400.00	7,500.00	-100.00	98.67%
Total 46440 · Other Types of Revenue - Police	25.00	20,815.21	31,750.00	-10,934.79	65.56%
47000 · Intergovernmental Rev Lifeguard					
47280 · State Line Beach (State of DE)	0.00	45,000.00	45,000.00	0.00	100.0%
47290 · State Line Beach (Sussex Co DE)	0.00	15,000.00	15,000.00	0.00	100.0%
Total 47000 · Intergovernmental Rev Lifeguard	0.00	60,000.00	60,000.00	0.00	100.0%
47050 · Intergovernmental Rev Police					
42795 · State Grants for Police	0.00	5,400.00			
47285 · Sussex County Police Grant	0.00	25,000.00	25,000.00	0.00	100.0%
47050 · Intergovernmental Rev Police - Other	0.00	5,000.00	3,000.00	2,000.00	166.67%
Total 47050 · Intergovernmental Rev Police	0.00	35,400.00	28,000.00	7,400.00	126.43%
48150 · Junior Lifeguard	960.00	1,155.00	8,000.00	-6,845.00	14.44%
Total Income	54,179.01	1,659,753.04	1,800,897.00	-141,143.96	92.16%
Gross Profit	54,179.01	1,659,753.04	1,800,897.00	-141,143.96	92.16%
Expense					
61100 · POLICE DEPARTMENT					
61155 · Police Dental Insurance	159.52	1,572.50	1,778.00	-205.50	88.44%
61110 · Police Salaries	42,630.47	295,408.14	376,756.00	-81,347.86	78.41%
61140 · Police Life Insurance	133.30	1,154.10	1,607.00	-452.90	71.82%
61150 · Police Health Insurance	0.00	62,251.41	85,864.00	-23,612.59	72.5%
61160 · Police Payroll Taxes	3,692.85	24,841.07	31,930.00	-7,088.93	77.8%
61170 · Police Pension Expense	5,275.50	35,709.80	45,715.00	-10,005.20	78.11%
61180 · Police Workers Compensation	0.00	0.00	0.00	0.00	0.0%
61210 · Police Supplies	241.13	889.97	4,500.00	-3,610.03	19.78%

TOWN OF FENWICK ISLAND
Profit & Loss Budget vs. Actual
August 2015 through April 2016

	TOTAL				
	Apr 16	Aug '15 - Apr 16	Budget	\$ Over Budget	% of Budget
61220 · Police Office Supplies	82.98	830.64	2,000.00	-1,169.36	41.53%
61310 · Police Office Equip Maintenance	0.00	0.00	600.00	-600.00	0.0%
61320 · Police Printing & Advertising	45.00	45.00	600.00	-555.00	7.5%
61330 · Police Uniforms	556.49	2,442.75	6,000.00	-3,557.25	40.71%
61335 · Police Mobile Computer Access	160.10	1,698.32	2,930.00	-1,231.68	57.96%
61340 · Police Vehicle Maintenance	800.03	4,379.12	6,500.00	-2,120.88	67.37%
61345 · Police Fuel	1,479.33	7,421.21	19,800.00	-12,378.79	37.48%
61350 · Police Communication Equipment	124.20	214.20	1,000.00	-785.80	21.42%
61380 · Police Professional Development	238.75	1,910.80	5,000.00	-3,089.20	38.22%
61390 · Public Safety Bldg. Expenses	660.78	5,968.31	10,150.00	-4,181.69	58.8%
Total 61100 · POLICE DEPARTMENT	56,280.43	446,737.34	602,730.00	-155,992.66	74.12%
61500 · LIFEGUARDS					
61681 · Lifeguard Employee Relations	0.00	1,050.48	800.00	250.48	131.31%
61673 · Lifeguard Beach Vehicle Maint.	0.00	58.72	500.00	-441.28	11.74%
61510 · Lifeguard Salaries--Fenwick					
61515 · Lifeguard Salaries - State	1,162.80	39,036.85			
61510 · Lifeguard Salaries--Fenwick - Other	1,162.80	58,346.55	204,760.00	-146,413.45	28.5%
Total 61510 · Lifeguard Salaries--Fenwick	2,325.60	97,383.40	204,760.00	-107,376.60	47.56%
61530 · Lifeguard Payroll Taxes--Fenwick	222.10	9,531.71	20,664.00	-11,132.29	46.13%
61540 · Lifeguard Workmans Comp	0.00	0.00	0.00	0.00	0.0%
61610 · Lifeguard Supp & Equip--Fenwick	108.47	217.65	5,000.00	-4,782.35	4.35%
61620 · Lifeguard Uniforms	1,987.75	4,710.90	6,000.00	-1,289.10	78.52%
61630 · Lifeguard Junior Guard Program	0.00	69.52	2,000.00	-1,930.48	3.48%
61640 · Lifeguard Chair & Sign Maint	1,525.18	2,295.06	4,000.00	-1,704.94	57.38%
61665 · Lifeguard Professional Develop.	0.00	0.00	1,000.00	-1,000.00	0.0%
61670 · Lifeguard USLA Certification	0.00	0.00	1,200.00	-1,200.00	0.0%
61675 · Lifeguard Fuel	5.84	116.56	600.00	-483.44	19.43%
61710 · Lifeguard Awards & Competition	0.00	113.27	500.00	-386.73	22.65%
Total 61500 · LIFEGUARDS	6,174.94	115,547.27	247,024.00	-131,476.73	46.78%
61800 · PUBLIC WORKS DEPARTMENT					
62061 · Public Works - Yard Waste	0.00	254.40	500.00	-245.60	50.88%
61845 · Public Works Dental Insurance	38.84	382.86	0.00	382.86	100.0%
61810 · Public Works Salaries	14,818.78	94,756.37	121,149.00	-26,392.63	78.22%
61830 · Public Works Life Insurance	53.75	493.75	705.00	-211.25	70.04%
61840 · Public Works Health Insurance	0.00	28,315.17	38,862.00	-10,546.83	72.86%
61850 · Public Works Payroll Taxes	1,415.17	8,299.91	10,822.00	-2,522.09	76.7%
61870 · Public Works Pension Expense	976.92	6,512.80	5,957.00	555.80	109.33%
61880 · Public Works Workers' Comp	0.00	0.00	0.00	0.00	0.0%
61905 · Public Works Professional Devel	0.00	107.03	500.00	-392.97	21.41%
61910 · Public Works Office Supplies	0.00	102.98	100.00	2.98	102.98%
61920 · Public Works Shop Supplies	99.42	3,422.13	3,500.00	-77.87	97.78%

TOWN OF FENWICK ISLAND
Profit & Loss Budget vs. Actual
August 2015 through April 2016

	TOTAL				
	Apr 16	Aug '15 - Apr 16	Budget	\$ Over Budget	% of Budget
61930 · Public Works Shop Equipment	293.89	3,399.06	3,800.00	-400.94	89.45%
61940 · Public Works Safety Equipment	369.96	593.45	600.00	-6.55	98.91%
62010 · Public Works Printing & Advert	0.00	0.00	100.00	-100.00	0.0%
62015 · Public Works Utilities	96.43	3,836.57	6,115.00	-2,278.43	62.74%
62020 · Public Works Bldg Maintenance	0.00	623.11	1,500.00	-876.89	41.54%
62025 · Public Works Uniforms	0.00	838.49	1,000.00	-161.51	83.85%
62030 · Public Works Fuel	184.30	2,123.29	4,500.00	-2,376.71	47.18%
62035 · Public Works Vehicle Maintenanc	46.75	6,312.75	2,500.00	3,812.75	252.51%
62075 · Public Works CDL Testing	0.00	654.00	750.00	-96.00	87.2%
62100 · Public Works Contract Services	0.00	115.00	116.00	-1.00	99.14%
Total 61800 · PUBLIC WORKS DEPARTMENT	18,394.21	161,143.12	203,076.00	-41,932.88	79.35%
62200 · ADMINISTRATION					
62235 · Admin Dental Insurance	160.32	1,543.48	1,787.00	-243.52	86.37%
62210 · Admin Salaries	24,297.83	157,526.86	204,727.00	-47,200.14	76.95%
62220 · Admin Life Insurance	79.55	676.75	1,000.00	-323.25	67.68%
62230 · Admin Health Insurance	21.18	40,140.68	56,415.00	-16,274.32	71.15%
62240 · Admin Payroll Taxes	2,158.19	13,400.82	17,734.00	-4,333.18	75.57%
62250 · Admin Pension Expense	1,931.34	12,858.36	17,137.00	-4,278.64	75.03%
62255 · Admin Workers Comp	0.00	0.00	0.00	0.00	0.0%
62260 · Admin Financial Services	332.65	4,093.94	3,007.00	1,086.94	136.15%
62310 · Admin Office Equip Maintenance	669.95	2,973.95	2,500.00	473.95	118.96%
62320 · Admin Office Supplies	212.66	3,710.25	3,000.00	710.25	123.68%
62330 · Admin Travel Reimbursement	395.53	2,657.69	700.00	1,957.69	379.67%
62332 · Admin Vehicle Acquisition	344.93	3,449.30	4,140.00	-690.70	83.32%
62334 · Admin Vehicle Fuel/Maint	313.48	2,530.35	4,600.00	-2,069.65	55.01%
62340 · Admin Printing & Advertising	191.50	1,350.71	3,050.00	-1,699.29	44.29%
62350 · Admin Professional Development	850.00	4,077.97	2,300.00	1,777.97	177.3%
62360 · Admin Personnel Supplies	0.00	343.65	400.00	-56.35	85.91%
Total 62200 · ADMINISTRATION	31,959.11	251,334.76	322,497.00	-71,162.24	77.93%
63200 · GENERAL GOVERNMENT					
63276 · Gen Gov-TH/PSB Copiers	309.26	1,604.77	1,576.00	28.77	101.83%
63380 · Gen Gov Exp--Restricted Purpose					
63389 · DNREC Recycling Grant	0.00	1,162.87			
63388 · Gen Govt--Town Parks	0.00	1,522.18			
63387 · Sussex Co. Econ. Dev. Grant	0.00	2,727.50			
63384 · Sea Level Rise Assessment	0.00	2,018.13			
63381 · Gen Gov Exp--ALA Grant	28.51	253.51			
Total 63380 · Gen Gov Exp--Restricted Purpose	28.51	7,684.19			
63205 · Gen Gov Insurance	7,483.20	130,656.36	151,984.00	-21,327.64	85.97%
63210 · Gen Gov Telephone & Internet	359.73	3,348.80	4,200.00	-851.20	79.73%
63220 · Gen Gov Website Services	0.00	2,160.00	2,800.00	-640.00	77.14%

TOWN OF FENWICK ISLAND
Profit & Loss Budget vs. Actual
August 2015 through April 2016

	TOTAL				
	Apr 16	Aug '15 - Apr 16	Budget	\$ Over Budget	% of Budget
63225 · Gen Gov Legal Services	4,124.20	35,427.72	15,000.00	20,427.72	236.19%
63230 · Gen Gov Audit Services	0.00	8,820.00	9,000.00	-180.00	98.0%
63235 · Gen Gov Postage	90.00	3,267.82	2,660.00	607.82	122.85%
63240 · Gen Gov Printing & Advertising	121.90	1,403.02	1,500.00	-96.98	93.54%
63245 · Gen Gov Utilities	645.17	4,345.58	9,700.00	-5,354.42	44.8%
63250 · Gen Gov Appraisal	0.00	0.00	4,250.00	-4,250.00	0.0%
63255 · Gen Gov Emergency Mgmt	0.00	0.00	500.00	-500.00	0.0%
63260 · Gen Gov Sewer	230.23	690.69	1,000.00	-309.31	69.07%
63265 · Gen Gov Dues	660.00	1,030.00	2,324.00	-1,294.00	44.32%
63271 · Gen Gov Recycling & Bulk Trash	0.00	15,519.76	36,244.00	-20,724.24	42.82%
63272 · Gen Gov Building Maintenance	700.09	3,270.08	3,500.00	-229.92	93.43%
63273 · Gen Gov Cell Phones	322.22	3,380.23	4,800.00	-1,419.77	70.42%
63274 · Gen Gov Contract Services	295.00	2,114.00	2,880.00	-766.00	73.4%
63280 · Gen Gov Contingencies	284.72	1,117.91	500.00	617.91	223.58%
63281 · Gen Gov Employee Relations	450.28	3,631.47	2,700.00	931.47	134.5%
63285 · Gen Gov Codification	1,846.81	2,436.81	4,195.00	-1,758.19	58.09%
63290 · Gen Gov Pension Administration	643.75	1,935.79	3,300.00	-1,364.21	58.66%
63296 · Gen Gov Interest Expense	0.00	0.00	0.00	0.00	0.0%
63300 · Gen Gov Government Liaison	473.60	1,211.14	1,500.00	-288.86	80.74%
63305 · Gen Gov Supplies Median Maint	762.46	2,287.38	7,762.00	-5,474.62	29.47%
63310 · Gen Gov Community Projects	0.00	1,227.20	2,500.00	-1,272.80	49.09%
63320 · CRS Flood Program	0.00	0.00	1,000.00	-1,000.00	0.0%
63325 · Gen Gov BBVFC Ambulance Service	11,395.00	34,079.00	45,580.00	-11,501.00	74.77%
63330 · Gen Gov Solid Waste Collection	20,453.30	89,968.10	99,615.00	-9,646.90	90.32%
63370 · Gen Gov Parking Permits	1,759.52	1,559.52	3,000.00	-1,440.48	51.98%
Total 63200 · GENERAL GOVERNMENT	53,438.95	364,177.34	425,570.00	-61,392.66	85.57%
66000 · Payroll Expenses	0.00	0.00			
Total Expense	166,247.64	1,338,939.83	1,800,897.00	-461,957.17	74.35%
Net Ordinary Income	-112,068.63	320,813.21	0.00	320,813.21	100.0%
Other Income/Expense					
Other Expense					
63421 · Gen Gov PNC Prop Aquisition	-10,000.00	0.00			
63350 · Municipal Streets Expense	0.00	0.00			
80000 · Ask My Accountant	0.00	0.01			
Total Other Expense	-10,000.00	0.01			
Net Other Income	10,000.00	-0.01			

Town of Fenwick Island
Building Report

5/3/2016

April 2016

TOTAL \$141,186.00 \$6,011.70

Permit Number	Property Description	Project Description	E.C.C.	Fees
4512	Double Diamond Builders D. Gross 1109 Bunting Ave Lot 5 1-34 23.12 237.00	Replace siding and second floor deck on west side of house	\$42,000.00	\$1,260.00
4513	Island Construction B. Schnitzer 7 W Houston St Lot 142 1-34 23.12 134.00	Replace kitchen cabinets and bathroom vanity.	\$6,500.00	\$195.00
4514	J. Gray 901 Schulz Rd Lot 426 1-34 23.16 31.00	Install hook-up to Artesian Water		\$100.00
4515	Absolute Demolition G. Resutek 10 E Dagsboro St Lot 13 1-34 23.16 235.00	Demolish House	\$7,500.00	\$225.00
4516	Martin Services LLC G. Bunting 16 E Dagsboro St Lot 6 1-34 23.16 238.00	Replace siding	\$13,825.00	\$415.00
4517	R.G. Murphy Marine Construction T. Harrison 904 Schulz Rd Lot 431 1-34 23.16 5.00	Remove 5' x 5' portion of existing dock; relocate existing boat life & PWC lift.	\$5,500.00	\$165.00
4518	Indian River Contracting E. Zalewski 30 W Atlantic St Lot 92 1-34 23.16 132.00	Re-shingle portion of roof	\$2,000.00	\$100.00

Town of Fenwick Island
Building Report

5/3/2016

April 2016

TOTAL \$141,186.00 \$6,011.70

Permit Number	Property Description	Project Description	E.C.C.	Fees
4519	Pizzi Family LLC 9 W So Carolina Ave Lot P/O Lots 105 & 106 1-34 23.16 150.00	Re-shingle roof.	\$2,000.00	\$100.00
4520	R. Kroos H.T. Collins 1003 Coastal Hwy Lot unk. 1-34 23.16 219.00	7'x14' shed	\$4,000.00	\$120.00
4521	Craig Building & Custom Design M. Lang 1705 Coastal Hwy Lot Unk. 1-34 23.08 22.00	Repair rot & mold damaged deck in rear of house.	\$30,000.00	\$900.00
4522	T. Harrison 904 Schulz Rd Lot 431 1-34 23.16 5.00	Install sump pump and french drain in driveway	\$2,000.00	\$100.00
4523	Chandlee Projects LLC D. Lopez 1007 Bunting Ave Lot 4 & (1/2) 5 1-34 23.16 225.00	Construct 10'x3' ground level wooden walkway with eyebolt and chain anchors.	\$1,500.00	\$1,500.00
4524	Kaminski & Sons, Inc. M. Parsons 9 Oyster Bay Dr Lot 134 1-34 23.16 211.00	Install sump pump	\$500.00	\$100.00
4525	J&J Fence R. Tingle 1601 Coastal Hwy Lot Unk. 1-34 23.12 163.01	Replace handrails on existing deck.	\$6,390.00	\$191.70

Town of Fenwick Island**5/3/2016****Building Report****April 2016****TOTAL \$141,186.00 \$6,011.70**

Permit Number	Property Description	Project Description	E.C.C.	Fees
4526	Winterling Marine Contractor G. Coombs 36 Ebb Tide Cv Lot 543 1-34 23.12 41.00	4'x26' dock; 4'x4' access stairs.	\$4,500.00	\$135.00
4527	J & J Fence Co. LLC C. Tingle 1603 Coastal Hwy Lot unk. 1-34 23.12 163.02	Replace hand rails and stair railing on existing deck.	\$6,210.00	\$186.00
4528	Eastern Shore Porch & Patio A. DeCesaris 1609 Coastal Hwy Lot unk. 1-34 23.08 14.02	Construct 164' x 48' vinyl fence	\$3,975.00	\$119.00
4529	Aaron Rogers R. Haferl 18 High Tide Ln Lot 25 1-34 23.20 49.05	Replace Exterior Steps.	\$2,486.00	\$100.00
4530	C. DiForte Village of Fenwick Island 300 Coastal Hwy Lot 12 thru 17 1-34 23.20 47.00	Tenant fit out - install new sink in kitchen area for eatery	\$300.00	\$0.00

Fenwick Island Public Works Department

May 2016 Report

- Regular maintenance duties
- **Lifeguard Bathroom – COMPLETE**
 - Fixed bathroom light, and added extended wing around edge
 - Contacted Serv-Pro to re-paint missed spots on bathroom walls and cleanup base board trim
 - Moved all bathroom items back into bathroom
 - Had entire Lifeguard Room cleaned
- **FI Community Park Playground Phase 2 – COMPLETE**
 - Play equipment installed
 - Rubber mulch installed in play area
 - Mulching and weeding in progress
 - Ordered 4 new benches to be installed in park, put together, and will be placed in park soon
 - Brick walkway will be installed soon
 - Weeded / sprayed rock area in-between Public Safety Building and FI Community Park
 - Turned on water to park and installed hose bibb
- New shuffleboard mats installed, scoreboards / posts installed, shed installed as well
- LG stand work complete, awaiting additional LG sponsorship signage
- LG stand placed in park to advertise for lifeguard sponsorship program
- DNREC working on installing fencing along beach and crossovers, cleaning out sand in walkways as well
- **Fenwick Island Lighthouse pole lights**
 - All (15) new pole lights installed, took down other lighting
 - Fixing (3) older lighthouse lights to place on remaining 3 poles
 - Breaker boxes checked, receptacles and weather boxes replaced
 - Timers for lighting installed
- Mulching / weeding of Town Hall, parks, and north end sign in progress
- Town signage replacement in progress
- Power washed Public Safety Building
- Installed No Parking signs on W. Indian St. parking side and re-painted white lines yellow, per request of Chief Boyden
- Right of way mowing in progress
- PW budget completed
- Installed mini-blinds in Admin Clerk's office, installed vertical blinds in Town Clerk's office
- Replaced 2 fire extinguishers in Town Hall
- Beach end work in progress (pushing sand up, putting down stone dust, etc.)
- Maintenance Tech III James Purnell has returned to work, he has fully recovered from his recent foot surgery and happy to be back, as we are happy to have him back.
- Hope everyone has a safe and enjoyable Memorial Day!

Fenwick Island Beach Patrol

May 2016 Report

- The summer season is upon us and the Fenwick Island Beach Patrol is fully staffed and ready to go! We will be on duty May 28-30, June 3-5 and start full time duty on June 10th.
- Lifeguard stands, vehicles and equipment have been prepped and are ready for the summer season.
- The FIBP will be compiling video footage throughout the summer to create a training / informational/ promotional video to place on the website and social media to accentuate the work we do and attract potential new employees.
- Junior Lifeguard registration continues with our first session June 28-30.
- Lifeguards will again provide access to the beach for patrons using the beach wheelchair, ATV, and Side by Side
- A Memorial Day Weekend recap will be given to Town Manager Burke to share with council.

Fenwick Island Police Department
800 Coastal Hwy.
Fenwick Island, DE 19944

WILLIAM H. BOYDEN
Chief of Police



Emergency 911
Police Dept. 302.539.2000
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FENWICK ISLAND POLICE DEPARTMENT

MEMORANDUM

TO: PRESIDENT
COUNCIL MEMBERS
CITIZENS

FROM: CHIEF WILLIAM BOYDEN

DATE: April, 2016

SUBJECT: MONTHLY REPORT

The following is the April 2016 monthly report for your review and approval:

	<u>2016</u>	<u>2015</u>
Physical Arrests/Traffic Citation	3/59	3/94
Total Number of Complaints	45	55
DUI Arrests	0	3
Criminal Citations	2	0
Parking Tickets	4	12
Time Assisting DE State Police	9.5 hrs	4.5 hours
Time Assisting Other Agencies	5.5 hrs	1 hours