

**Town of Fenwick Island
Minutes of the Charter & Ordinance Committee Meeting
July 1, 2014**

Call to Order at 9:35 a.m.

Present: Committee Members Bill Weistling, Gene Langan, Roy Williams, Ben Waide, Diane Tingle, Mike Quinn , and Merritt Burke

Absent: Winnie Lewis, Pat Schuchman

Public in Attendance: None.

Minutes:

- Gene Langan made a motion to approve the minutes of June 3, 2014 seconded by Mike Quinn. . Motion passed.

Issues for Discussion & Possible Action:

- Bill Weistling began with Chapter 112 – Vehicle Signs on Commercial Properties:
 - This discussion is tabled until we get feedback from Chief Boyden on how JP Court handles these issues.

- Chapter 116 – Special Events Permits:
 - Diane Tingle shared a copy of a special events permit from Wrightsville Beach, NC that will be reviewed by Town Manager Burke and Bill which may be recommended to use instead of our current form. Committee agreed to the following changes:
 - Applicant must file the application form 60 days prior to the event.
 - A limit of two events with over 75 people in attendance on the same day.
 - Town Manager and FIPD Chief will review the application and can deny and/or modify it.
 - Application can appeal any denial to Town Council.
 - The Town attorney will be asked if the working “hold harmless” should be included in the ordinance. Similar wording is included in the permit and all Town contracts.
 - Bill will draft a sample ordinance for review at the August C&OP meeting.
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Comprehensive Plan:

- Charter & Ordinance continues to make changes to Town ordinances as recommended by the Planning Commission.

Next Meeting:

- Tuesday, August 5, 2014 at 9:30 a.m.
- Discussion as follows:
 - Chapter 112 – Vehicles Signs on Commercial Properties
 - Chapter 116 – Special Events Permits
 - Chapter 160 – Zoning (setback revisions)

Old:

None

New:

- Bill provided a comparison of current residential setbacks and the newly proposed commercial setbacks. The committee agreed that residential construction in the commercial zone should follow the new commercial setback requirements. Various parts of Chapter 160 will be reviewed and changed to match the new requirements. These include front and rear setbacks for a townhouse and rear setbacks for sheds and unattached garages.
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- Town Manager Burke asked the committee to review some requests he has received to possibly allow dogs on the beach at some times in the a.m. or late afternoon hours. The committee decided not to change the current ordinance. Concern was expressed about increase dog waste and dogs running unleashed disturbing or frightening beach goers.
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- Town Manager Burke also asked the committee to review requests to allow stand up paddleboards on the beach during the day. Committee decided not to proceed with this change. A possible danger to swimmers may exist if this request was accepted.

Adjourn:

- The meeting was adjourned at 10:50: a.m.