



**The Town of Fenwick Island**

800 Coastal Highway  
Fenwick Island DE 19944-4409

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Town of Fenwick Island  
800 Coastal Highway  
Fenwick Island, DE 19944  
Phone (302) 539-3011 – Fax (302) 539-1305

**OUTSIDE CONTRACTOR’S LICENSE APPLICATION**

Applicant’s Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Name(s) & Address(es) of Principal Corporation Officer(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Business: \_\_\_\_\_  
\_\_\_\_\_

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I certify that all information stated above is true and accurate to the best of my knowledge and belief. I understand that I will continue to comply with all laws and ordinances of the State of Delaware and The Town of Fenwick Island.

I further understand under Article II of the Town Code Chapter 61 (Building Construction) that I am responsible to uphold any restrictions on hours of construction, maintenance of construction site, and contractor responsibility for damages to the Town’s right-of-ways. Please attach a copy of your Delaware State license and insurance certificate with this application.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Today’s Date

Make Checks payable to: Town of Fenwick Island

Contractor License: \$185.00 (Calendar Year Jan – Dec)  
Includes 1 (one) Vehicle Decal

Additional Vehicle Decals: \$5.00

Late Fee: \$75.00

REV04-09-15

**61-14. Hours of construction; pile driving.**

A. Hours of construction. No construction shall be carried on between the hours of 6:00 p.m., prevailing time, and 8:00 a.m., of the following morning, prevailing time. No construction shall take place on any Sunday or holiday; provided, however, that nothing contained herein shall prevent any homeowner from working within his own property boundaries, provided that such work is done by himself. Such privilege does not convey the right to violate any provisions of the Zoning and/or Building Construction Code, nor is it to be construed as exempting any such property owner from obtaining a permit and paying the required fees therefor.

B. Pile driving. Installation of piling by mechanical driving is prohibited from June 1 to August 31, inclusive, of any year, except as certified, in writing, by the Town Council of the Town of Fenwick Island as necessary to protect public property.

**61-15. Maintenance of construction site.**

A. All construction trash materials are to be contained in dumpster or container.

B. All mud and debris are to be cleared from streets, rights-of-way and neighboring properties due to construction.

C. Contractors are to provide toilet facilities, if none available.

D. All primary contractors are responsible for subcontractors or anyone working for them to obey Town ordinances.

**61-16. Contractor Responsibility for Damage to Public Right-of-Way.**

A. Primary contractors shall be liable for the cost of damage to the Town's right-of-way caused by the primary contractor, subcontractors or by delivery vehicles of construction materials, equipment, trash collection containers and the like. Contractors who are judged by the Building Official and/or the Public Works Department to be causing or to have caused or allowed to be caused such damage (including paved streets and unpaved shoulders) shall be liable for the cost of repairing such damage.

B. Repair of damages to the paved street portion of a right-of-way shall be completed by the Town according to established specifications using a contractor from its established list of contractors and according to a timetable determined by the Public Works Department. Repair of damages to the unpaved portion of the right-of-way (including but not limited to shoulders, swales and drainage systems) shall be the responsibility of the primary contractor who causes or allowed to be caused said damage and who shall restore the right-of-way to its original condition as specified by the Public Works Department.

C. The fees charged to contractors for such repairs to the paved streets will be according to the most recent published Street Repair Fee Schedule to be predetermined by the Public Works Department. Payment of such fees by contractors to the Town will be due immediately upon the issuance of a statement by the Town.

D. Contractors shall acknowledge by signature, as a condition for receiving their annual license from the Town, their acceptance of liability of the cost of repairing such damage and the Town's published Street Repair Fee Schedule thereto.

E. Contractors who are causing or have caused such damage or who fail to pay repair fees immediately or fail to do restoration work immediately will be subject to a stop-work order, revocation of license, court proceedings and/or penalties and fines.

**Sign & Date – Return with Business License Renewal Form:**

I acknowledge that I have received and read a copy of Chapter 61, subsections 61-14 (Hours of Construction); 61-15 (Maintenance of Construction Site); and 61-16 (Contractor Responsibility for Damage to Public Right-of-Way). I further acknowledge by signature of this document as a condition for receiving my annual license from the Town of Fenwick Island and accept liability for compliance of the aforementioned and any cost of repair for damage to the Town's right-of-way pursuant to the Town's Street Repair Fee Schedule.

I further acknowledge in the event of any non-compliance of the aforementioned or failure to pay any repair fees or to do restoration work immediately, I will be subject to a stop work order, revocation of my business license, court proceedings and/or penalties and fines.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date