

**Municipal Comprehensive Land Use Plan
Annual Report**

Name of Municipality: The Town of Fenwick Island

Date of Plan Certification: October 27, 2017 Date of Report: July 2019

In accordance with 22 Del. C. §702 (g) Municipalities shall provide to the Office of State Planning Coordination a report describing implementation of their comprehensive plan and identifying development issues, trends* or conditions since the plan was last adopted or amended. The report shall be due annually no later than July 1.

*Please note that the development trends data is collected each year to further supplement this requirement. Please contact the Office of State Planning Coordination with questions regarding development trends or this annual report.

1. Please review the recommendations, goals and implementation items within your comprehensive plan and Please indicate which items are complete, underway, or not yet started. Also please include any other comments you may wish to add.

Please see the attached list of recommendations and responses.

2. Please highlight any significant accomplishments development issues, trends or conditions since the plan was last adopted or amended that may either have enhanced or hindered the implementation of your plan. These accomplishments may be used in the annual report to the Governor.

From July 2019 – June 2019

There were five new residential building permits issue of which three are complete.

There was one commercial building permit issued for a hotel in Fenwick Island. Construction is expected to be completed in 2020.

There were nine commercial remodel permits issued and seven residential remodel permits issued.

3. Are there any planning issues that the municipality is currently facing Do you anticipate any comprehensive plan changes for which the Office of State Planning Coordination may be able to offer technical assistance? If yes, please describe below.

Fenwick Island is in the process of conducting a study in the Commercial zone regarding design guidelines and possible changes to the Commercial zoning code. An ad-hoc committee composed of two Planning Commission members, two building committee members and one member of Council has been established. The Town has hired Jeff Schoellkoph Design/The Design Group as a consultant for this project. The review process is expected to be complete by September 2019. Work will continue after this to implement any findings and suggestions.

4. Please help update our mailing list by supplying the following information:

Mayor: **Eugene N. Langan** e-mail address: **glangan@fenwickisland.org**

City/Town Manager: **Teresa Tieman** e-mail address: **townmgr@fenwickisland.org**

Planning Director: **Kyle Gulbranson** e-mail address: **kylegulbranson@aecom.com**
(Consultant)

Town/City Clerk: Linda Martin e-mail address: **townclerk@fenwickisland.org**

Council/Commission Members:

Eugene N. Langan, Mayor
Richard Mais, Vice Mayor
Bernie Merritt, Secretary
Gardner Bunting, Treasurer
Vicki Carmean
Julie Lee
Roy Williams

Planning Commission Members:

Winnie Lewis, Chairperson
Steve Carey
Faye Horner
Nancy Kushela
Richard Mais
Jack Smith
Lois Twilley

On behalf of the Town of **Fenwick Island**, I respectfully submit this comprehensive plan annual report to the Office of State Planning Coordination. The information contained in the report is correct and complete.

Signature of Mayor

Date

Printed Name of Mayor.

Recommendation 1.1 — Use the US Census and Delaware Population Consortium estimates as a starting point for determining the Town's demographics.

- No action taken.

Recommendation 1.2 — Update the estimates on an annual basis using a standard method.

- No action taken.

Recommendation 1.3 — Maintain the current orderly growth pattern.

- The growth pattern continues to be orderly.

Recommendation 1.4 — Mitigate potential impacts of planned population growth through improving efficiencies in existing infrastructure and services.

- Added new Police Officer
- New Software – ticketing, parking, future software includes agenda management,

Recommendation 1.5 — Balance potential impacts of planned population growth with potential benefits of additional community members.

- No action taken.

Recommendation 2.1 — Strengthen the existing residential zoning code provisions.

- Height regulations were amended.

Recommendation 2.2 — Review residential design standards.

- This has not been addressed.

Recommendation 2.3 — Maintain the single-family detached use as a permitted use within the residential zone district.

- The single-family detached use continues as a permitted use within the residential zone district

Recommendation 2.4 — Review Town's existing services and potential demand increases to determine year-round needs.

- The Town continues to review its services. In the last year the town has automated its parking permit issuance.
 - A Parkeon meter has been added to issue permits in Summer 2018.
 - Effective May 24, 2019 permits can be purchased through the ParkMobile App.
 - The Town is currently implementing a ticket tracking system.
 - In Spring of 2018, the Town implemented a financial accounting and billing system.

Recommendation 2.5 — Cooperate with regional efforts to provide attainable housing.

- No action taken.

Recommendation 3.1 — Reinforce the determination of an Area of Concern.

- This has not been addressed.

Recommendation 3.2 — Work with Sussex County as their Comprehensive Plan is updated.

- Fenwick Island had input to the County's Comprehensive Plan. Key issues of concern for the Town are; dredging, pedestrian safety and transportation, back bay flooding, and beach re-nourishment