



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

www.fenwickisland.delaware.gov

PLANNING COMMISSION MEETING

January 25, 2024, at 9:00 a.m.

Town Hall

MINUTES

In Person: Lisa Lange

On Zoom: Susan Breanna, Odis Braxton, Julie Lee, Ann Riley, Natalie Magdeburger

Others: Pat Schuchman, Kathy Hessler (zoom), Erin Ellinger

Meeting called to order at 9:00 a.m.

1. Discuss/approve minutes from meeting held December 7

MOTION to approve the minutes from the December 7, 2023, meeting.

Moved by: Natalie Magdeburger

Seconded by: Ann Riley

MOTION passed unanimously.

2. Discuss details of the final draft submission to the State.

- Susan – The final draft of the Comprehensive Plan has been approved by the state of Delaware.
- The Council has approved sending the adoption of the Comprehensive Plan to C&O Committee at the December meeting.
- Natalie - An ordinance has been drafted to adopt the Comprehensive Plan, It was approved unanimously by the committee and is on the Town Council agenda. The first reading will be treated similarly to a zoning ordinance with a public hearing held in February. The second reading will be at the February Town Council meeting. Once the ordinance is approved, it will be signed by town officials, sent to the planning commission chair for inclusion in the 2024 Comprehensive Plan at which time it is sent to the Governor for signature.

Old business: None

New business:

- The committee reviewed Chapter 9, Implementation, regarding town committees/boards discussing and whether to include all committees/boards/commissions on the list under Potential Lead. Chapter 2, Community Profile page 10 includes a list of town



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committees/board/commissions. The Implementation chart was created from the goals and recommendations of each of the chapters. As there is a line item in the chapter referencing committees which includes, TABC-various committees, boards, and commissions which designates inclusion of any and all, the commission decided the implementation chart will remain as is.

MOTION to leave the abbreviation information as written in the plan.

Moved by: Julie Lee

Seconded by: Natalie Magdeburger

Discussion:

Natalie - We have reviewed and listed all committees in existence on page 10 and it is an inclusive document.

Ann – we are comfortable with the way it is laid out and all committees are listed on page 10.

MOTION passed unanimously.

- Susan – it's time to update the Commissions page on the website.
- The hearing for the adoption of the 2024 Comprehensive Plan to be held on February 22nd at 9:00 a.m.

Public participation: None

Adjourn

MOTION to adjourn the meeting at 9:52 a.m.

Moved by: Natalie Magdeburger

Seconded by: Julie Lee