

ACTION FORM

PROCEEDING Council Meeting	FORM NUMBER: 2024-010
DEPARTMENT OF ORIGIN Town Hall / Dredge Committee	DATE SUBMITTED: June 20, 2024
PREPARED BY: Bill Rymer	
SUBJECT: \$2,076,500 fees for hydraulic dredging, dewatering location construction, TESC requirements	
REFERENCE: Dredge Committee	
RELATED PROJECT:	
REVIEWED BY:	
EXHIBITS: Contract not yet finalized but will be done in accordance with the RFP materials and DNREC information. Fenwick’s outside legal counsel will be involved in finalizing the contract.	
EXPENDITURE REQUIRED: \$2,076,500	
AMOUNT BUDGETED: Amount significantly exceeded the FY24 Budget estimates	
FUNDING SOURCE (Dept./Page in CIP & Budget): Current Dredge Special Reserve Fund will have approximately \$875,000 available (funds primarily from \$1 million grants from State of Delaware). Additional \$800,000 grant from Sussex County. Remaining balance will need to be transferred from the RTT reserve funds (estimated at additional \$550,000 when including all consulting fees)	
TIME TIMETABLE: Begin spending in July and complete by February 2025	
RECOMMENDED ACTION:. Approve the selection of JF Brennan as dredging contractor and approve the \$2,076,500 bid costs	

BACKGROUND AND ANALYSIS

After completing two rounds of a public bid/RFP process, the town’s engineering consultants (Anchor QEA) recommended selecting JF Brennan as the most qualified bidder. Anchor QEA considered several factors when identifying JF Brennan including reputation, quality of prior work, previous working experience on projects together, JF Brennan’s work on previous DNREC projects and the overall proposed bid cost (lowest of all three). Dredge committee received a total of six bids from three independent firms during the second round of bidding. Three bids (one from each bidder) were based on dredging to the originally engineered depth of Mean Low Water minus four feet plus an allowable overdredge of one foot (up to MLW minus five feet). Three bids (one from each bidder) were based on dredging to a “less deep” depth of Mean Low Water minus 3.5 feet plus an allowable overdredge of 6 inches (up to MLW minus 4 feet). The “less deep” bid from JF Brennan was approximately \$190,000 less expensive than the original depth. After detailed discussions, the Dredging Committee unanimously voted to recommend that the Town Council approve selecting JF Brennan as the winning bidder and to dredge to the originally engineered depth of MLW minus 4 feet plus an allowable overdredge of one foot.