



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

www.fenwickisland.delaware.gov

PLANNING COMMISSION MEETING

May 9, 2024, at 9:00 a.m.

Town Hall

Minutes

Members in attendance: Susan Brennan, Lois Twilley, Natalie Magdeburger, Lisa Lange, Odis Braxton (via Zoom)

Excused Absence: Julie Lee

Others in attendance: Erin Ellinger, Lori Dabbondanza,

Call to Order and Flag Salute at 9:10 am.

1. Discuss/approve minutes from meetings held April 25

A MOTION to approve the minutes from the April 25, 2024, meeting.

Moved by: Natalie Magdeburger

Seconded by: Lisa Lange

MOTION passed unanimously.

2. Discuss implementation items for Beach Committee

Lisa and Susan created a list of implementable items for the Beach Committee. Beach Committee chair Jacque and member Odis have submitted a report. The Beach Committee implementation items overlap with town management. The committee discussed the Beach Committee's implementation items. Natalie feels the grooming of the beach contours and dune crossing are the responsibility of the Public Works Dept. She noted that if a proposed item is not within their scope, they can send it back to Town Hall for consideration.



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3. Discuss updated reports from Town Manager and Public Works

The Town Manager report will be completed by Friday.

4. Review and discuss the mid-year implementation report being provided to Council on May 24.

Lisa shared a draft update that will be shared with the Council on May 24. The reporting being shared is from October – March.

There are 68 tasks being tracked in the Comprehensive Plan, 31 joint assignments between committees and 13 tasks are in action within the committees. Natalie is interested in identifying tasks that haven't been initiated yet. The committee feels some of the committees are redundant and a revaluation of current needs is necessary, guidance and structure are needed.

A MOTION to evaluate and make recommendations to Council as to what committees should exist based on the mission statement of the committees relating to the comp plan.

Moved by: Natalie Magdeburger

Seconded by: Lisa Lange

Discussion: Lois feels a training for committee chairs is a good idea. Natalie thinks it would be beneficial if committee chairs are called in during the quarterly reviews to discuss direction and focus/relation to Comp Plan.

MOTION passed unanimously.



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5. Discuss approval of 2024 Comprehensive Plan and engagement opportunities.

Susan stated copies of the plan will be copied and bound to distribute to Council members, Commission members, staff and have copies on hand. The completion of the plan will be officially announced at the town council meeting, it is now law. It will be updated on the website from draft to approved. The committee discussed having an open house, possibly after the June 28th Town council meeting. Information reiterating the plan would be provided and members of the Planning Commission would be available to answer questions.

6. Review additional materials.

None

Old business:

None

New business:

Susan shared an article forwarded by Dorothy Morris in the State Planning Office relating to the Dark Skies initiative recommended in the Plan. The Environmental and Infrastructure Committees should be included in awareness of lighting review. Natalie feels there should be a symposium on this topic as recommended in The Plan. Education is the first step.

A MOTION that the info regarding the article regarding dark skies is forwarded to the Infrastructure, Environmental and Residential



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Concerns Committees as an FYI and reinforce support for the Residential Concerns Committee to organize an educational symposium on the topic.

Moved by: Susan Brennan

Seconded by: Lois Twilley

MOTION passed unanimously.

Public participation:

None

Next meeting Thursday, May 23 at 9:00am

Adjourn

Susan made a MOTION to adjourn the meeting.