



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

www.fenwickisland.delaware.gov

EMERGENCY MANAGEMENT COMMITTEE MEETING

July 8, 2024, at 10:00 am.

Town Hall

Minutes

Members Present: Denny Pridgeon, Chief Morrissey, Lori Dabbondanza, Natalie Magdeburger

Others Present: Erin Ellinger, Mike Locke

Flag Salute and Call to Order at 10:08 am.

1. Approval of June 10, 2024, minutes

A MOTION to approve the minutes from the June 10, 2024, meeting.

Moved by: Natalie Magdeburger

Seconded by: Denny Pridgeon

MOITON passed unanimously.

2. For Discussion and Possible Action

- a. NIMS training discussion

Chief Morrissey stated the training is available online through FEMA. It is recommended for Public Works, Town Mgr., council members and committee members to take this training. Mike will evaluate which training Public Works has taken. All officers are trained. Chief Morrissey explained that the NIMS program spells out who is responsible for different emergency management tasks. Mike Locke added that there are forms that will need to be filled out prior to, during and after a disaster in order to receive reimbursement from FEMA.

- b. CERT training discussion

Lori & Chief met with the Ocean City CERT group. They offered a tour of their emergency operation center and shared information about different training courses. The Chief informed the committee that all council members have a badge showing they are essential personnel.

The committee discussed adding the Town Hall building onto the generator. Mike suggested having an expert confirm the generator we have is powerful enough to power both buildings. He also suggested getting a pots line telephone.

A MOTION to ascertain getting generator power to the main Town Hall.

Moved by: Natalie Magdeburger

Seconded by: Denny Pridgeon

MOITON passed unanimously.



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Mike explained a pots phone is a dedicated line that isn't on the main line. Our current phones are through Comcast and are internet based, which can lose connectivity. Natalie suggested looking into getting a satellite phone.

A MOTION to look into a satellite phone system. If it's not a viable option, another system will be investigated.

Moved by: Natalie Magdeburger

Seconded by: Denny Pridgeon

MOITON passed unanimously.

c. Emergency Management Plan Approval

The Council approved the Emergency Management Plan at the June Town Council meeting.

d. Technology Disaster Plan discussion

The committee discussed moving staff to laptop computers rather than towers. Current laptops will be checked to ensure that they are set up to work offsite. The Share Point account will allow staff to work from home.

e. Continuity of Operations Plan discussion

The Chief suggested prioritizing operations when returning after a disaster. Public Works' priority will be getting the town cleaned up. A dumpster company needs to be lined up along with a bulk trash collection company. A sand removal company should be confirmed as well. Denny suggested developing a resource manual. A staging area for dumpsters was discussed. Lori said Ocean City offered to look at our plan once it's drafted.

f. Formal Incident Response Plan discussion

This topic has already been covered.

g. Evacuation and Traffic Control Plan discussion

Each officer is assigned to a sector of town to be responsible for evacuation orders, doing follow up's and compiling a list of who is remaining in town.

3. Old Business

None

4. New Business

None

5. Public Participation



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None

6. Next Meeting

August 12, 2024, at 10:00 am.

7. Adjourn

A MOTION to adjourn the meeting at 11:23 am.

Moved by: Chief Morrissey

Seconded by: Natalie Magdeburger