



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

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www.fenwickisland.delaware.gov

Town Council Executive Session September 27, 2024, at 1:00 p.m. Town Hall

Council Executive Session- Legal Matters

1. Call to Order
2. Public Comment
3. Personnel & Legal Issues- *For preliminary discussion on site acquisitions for any publicly funded capital improvements; strategy sessions, including those involving legal advice or opinion for an attorney-at-law, with respect to collective bargaining or pending or potential litigation; discussion of the content of documents, excluded from the definition of "public record"; and personnel matters in which the names, competency and abilities of individual employees are discussed. Pursuant to 29 Del.C. § 10004(B)(2), (4), (6), & (9).*
4. Adjournment

REGULAR MEETING OF THE TOWN COUNCIL September 27, 2024, at 3:00 p.m. Town Hall Agenda

Call in #: 1-301-715-8592

Meeting ID: 857 7365 0294 Or

<https://us02web.zoom.us/j/85773650294>

Flag Salute and Call to Order

1. President's Report
 - a. Special presentation from Mr. O'Boyle's Engineering class (Indian River High School) re: windfarms
2. Approval of Minutes from August 23, 2024, Regular Town Council Meeting
3. Approval of Minutes from the July 16, 2024, Special Town Council and Information Technology Committee Meeting.
4. Approval of Minutes from the August 13, 2024, Special Town Council Swearing in Meeting.
5. For Discussion and Possible Action
 - a. Residential Concerns Committee – recommendation to create a working group or an ad hoc committee to conduct a review of the current Fenwick Island lighting ordinance and evaluate it relative to current standards, technology and Dark Sky guidance
 - b. Business Concerns Committee – Baby swing in the town park that will be underwritten by the Business Concerns Committee
 - c. Business Concerns Committee – Hometown Press discussion
 - d. Police Department – Memorandum of Understanding (MOU) between the Ocean View, Dewey Beach, South Bethany and Fenwick Island Police Departments

This Agenda is subject to change to include additional items, including Executive Sessions or the deletion of items, as in accordance with provisions within Title 29, Chapter 100, Freedom of Information Act. Persons with disabilities requiring special accommodations, please contact Town Hall 72 hours in advance.

Posted: September 20, 2024

Amended: September 25, 2024 – Due to timeliness and additional information.

- e. Police Department – Policy and Procedure Manual
 - f. Information Technology – Scanning and document management discussion
 - g. Professional Services Agreement for Lifeguard Services at Fenwick Island
Unincorporated with State of Delaware
 - h. Planning Commission – Recommendation to adopt the Planning Commission Committee
Procedural Rules for use with Committees
 - i. Planning Commission – Recommendation that at start of each committee cycle the
Planning Commission make specific recommendations to the Town Council to assign
tasks in keeping with the matrix to town committees to perform in the coming year
 - j. Planning Commission - Format of committee meetings to hold training to discuss FOIA
and recommend matrix of assignments to Town Council to guide committees’ missions
 - k. Discussion on Town Committees-- potential elimination/creation of certain committees
and establishing purpose and assignments to each committee yearly per Planning
Commission matrix
 - l. Committee member nominations and confirmation
 - m. Christmas tree lighting ceremony planning
6. Treasurer’s Report
7. Committee Reports- Audit, Beach & Recreation, Budget & Finance, Commercial Planning &
Building Review, Business Concerns, C&O, Dredging, Emergency Mgmt., Environmental,
Information Technology, Infrastructure, Planning Commission, Residential Concerns, Pedestrian
Safety
8. Department Highlights
9. Old Business
10. New Business
11. Upcoming Events & Meetings
- | | | |
|------------|----------------------------------|----------|
| October 4 | Beach Committee | 9:30 am |
| October 7 | Residential Concerns Committee | 10:00 am |
| October 8 | Business Concerns Committee | 8:30 am |
| October 8 | Infrastructure Committee | 10:00 am |
| October 8 | Pedestrian Safety Committee | 2:00 pm |
| October 9 | Environmental Committee | 9:00 am |
| October 10 | Planning Commission | 9:00 am |
| October 14 | Emergency Management Committee | 10:00 am |
| October 15 | Information Technology Committee | 10:00 am |
| October 25 | Town Council Executive Session | 1:00 pm |
| October 25 | Town Council Regular Meeting | 3:00 pm |
12. Public Participation
- a. *The council welcomes community input but in order to work within FOIA policies and Zoom technology, public wanting to comment on issues should do the following. 1) Raise hand to be recognized by the Chair (Town Hall participants first and then virtual attendees); 2) Provide name and address; 3) Direct comments to items covered by the agenda; 4) Limit comments to 5 minutes*
13. Adjournment