

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE OCEAN VIEW, DEWEY BEACH, SOUTH BETHANY, AND
FENWICK ISLAND POLICE DEPARTMENTS**

COPY

This Memorandum of Understanding (MOU) is made and entered into by and between the Police Departments of Ocean View, Dewey Beach, South Bethany, and Fenwick Island, hereinafter referred to collectively as the "Participating Agencies."

I. Purpose

This MOU establishes the agreement between the Participating Agencies to form and participate in the Sussex County Southeast Regional Police Accountability Committee (PAC). The PAC is formed to enhance public safety, promote transparency, and strengthen community trust in law enforcement through constructive dialogue and collaboration between the Participating Agencies and their respective communities.

II. History of the PAC

In response to Delaware legislation mandating the establishment of Police Accountability Committees, the Sussex County Southeast Regional Police Accountability Committee (PAC) was formed in April 2024 under the leadership of Chief Kenneth McLaughlin of the Ocean View Police Department, along with Chiefs Constance Speake, Jason Lovins, and Michael Morrissey. The PAC serves as an advisory body aimed at addressing community concerns and enhancing public trust in law enforcement. The first meeting of the PAC took place on April 24, 2024, at the Ocean View Police Department.

III. Operational Guidelines

The Participating Agencies agree to adhere to the PAC Operational Guidelines, as attached and incorporated herein by reference. These guidelines outline the mission, structure, meeting frequency, responsibilities, and other operational procedures necessary for the PAC's effective functioning.

IV. Participation Requirements

1. **Participants:** Each Participating Agency shall provide two community representatives to serve as members of the PAC, as well as a Police Chief or their designee to participate as a non-voting member.
2. **Administrative Assistant:** The Ocean View Police Department agrees to provide a paid part-time employee who will hold the title of Administrative Assistant. This Administrative Assistant will be responsible for the following PAC management duties:
 - **Meeting Management:** Recording and documenting all PAC meetings and activities, ensuring that accurate records are maintained and easily accessible.
 - **FOIA Compliance:** Responding to Freedom of Information Act (FOIA) requests and other related inquiries to ensure transparency and accountability.

- **Website Development and Maintenance:** Developing and maintaining a website dedicated to the PAC, providing public access to relevant information and updates.
 - **Liaison Duties:** Serving as the primary liaison between the Participating Agencies, the PAC, and the Police Officer Standards and Training Commission (POST), ensuring clear and consistent communication.
3. **Support Provision:** The Ocean View Police Department will be responsible for providing a computer and other necessary items for the operation of the PAC.

V. Financial Contributions

1. **Funding:** All Participating Agencies agree to contribute \$2,000 annually to support the operation of the PAC. Payment shall be made to the Town of Ocean View by April 1 each year.
2. **New Membership Fee:** Any new towns or police departments that join the PAC after the initial formation shall be required to pay a \$2,000 application fee.

VI. Amendments and Modifications

This MOU may be amended or modified only by mutual written agreement of all Participating Agencies. Any proposed changes must be submitted in writing to the PAC Chairperson for consideration.

VII. Signatures

The undersigned officials hereby enter into this MOU on behalf of their respective Police Departments and agree to the terms and conditions outlined herein.

- Kenneth McLaughlin _____
Chief of Police, Ocean View Police Department
Date: _____
- Carol Houck _____
Town Manager, Town of Ocean View
Date: _____
- Constance Speake _____
Chief of Police, Dewey Beach Police Department
Date: _____
- Bill Zolper _____
Town Manager, Town of Dewey Beach
Date: _____
- Jason Lovins _____
Chief of Police, South Bethany Police Department
Date: _____
- Maureen Hartman _____
Town Manager, Town of South Bethany
Date: _____

- Michael Morrissey _____
Chief of Police, Fenwick Island Police Department
Date: _____
- Lori Dabbondanza _____
Town Manager, Town of Fenwick Island
Date: _____