



## The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

[www.fenwickisland.delaware.gov](http://www.fenwickisland.delaware.gov)

### REGULAR MEETING OF THE TOWN COUNCIL

Friday, September 27, 2024

MEETING HELD VIA TELECONFERENCE

MINUTES

#### In Attendance

Town Council Members:

Mayor Magdeburger, Treasurer Rymer, Secretary Napolitano, Council Member Brennan, Council Member Bortner, Council Member Zanelotti

Richard Benn excused for medical reasons.

Staff in Attendance:

Police Chief Morrissey, Town Clerk Ellinger, Administrative Assistant Grab, Beach Patrol Captain Rykaczewski (via Zoom)

Others in Attendance:

Along with the Town Council and Staff, there were an additional 7 on Zoom and 20 in-person participants.

#### A MOTION to proceed as discussed in Executive Session.

Moved by: Bill Rymer

Seconded by: Kurt Zanelotti

MOTION passed unanimously.

#### Call to order and flag salute at 3:00 PM.

##### 1. President's Report - Mayor Magdeburger

Engineering students from Indian River High School (Mr. O'Boyle's class) shared a presentation on the negative impacts of offshore wind farms. You can view the presentation [HERE](#).

Medical Waste Incident – Last Sunday, medical waste was found on the beaches. The Fenwick Island Beach Patrol quickly evacuated swimmers from the water. DNREC was contacted for clarification but was unaware of the situation. The town was advised to follow its own protocols. The Mayor closed the beach for several days and then opened with a swimming advisory, following the DNREC recommendations posted on DNREC's site. Beaches have been inspected daily, and there is currently no medical waste on our shores. DNREC also raked the beach while on their way from the State Park to the north of us and the unincorporated section of Fenwick to the south of us.

Land Donation – The Oakie family has donated two parcels of land to the town, with the deeds officially signed. Mayor Magdeburger will be interviewing Mr. Oakie and publishing a story on the Oakie family. The donation stipulates that the land cannot be developed and must

remain in its natural state, although pathways may be added. The Mayor will ask the Residential Concerns Committee to oversee this project.

Beach Replenishment Costs – DNREC has proposed a plan to transfer a portion of beach replenishment costs to municipalities. This proposal is still in draft form and would require towns to cover 70% of the state share. This will be in addition to new reassessment taxes and a residential rental tax. The town will continue to monitor the situation and oppose this measure.

Lifeguard Stand – A lifeguard stand recently floated onto Fenwick Beach and made headlines. The stand originated from Ship Bottom, NJ, located about 118 miles away.

**2. Approval of Minutes from the August 23, 2024, Regular Town Council Meeting**

A MOTION to approve the minutes from the July 26<sup>th</sup> Town Council meeting.

Moved by: Susan Brennan  
Seconded by: Janice Bortner

MOTION passed unanimously.

**3. Approval of Minutes from the July 16, 2024, Special Town Council and Information Technology Committee Meeting**

A MOTION to approve the minutes from the July 16, 2024, Special Town Council and Information Technology Committee Meeting.

Moved by: Jacque Napolitano  
Seconded by: Bill Rymer

MOTION passed with 5 in favor, 1 abstained.

**4. Approval of Minutes from the August 13, 2024, Special Town Council Swearing in Meeting**

A MOTION to approve the minutes from the August 13, 2024, Special Town Council Swearing in Meeting.

Moved by: Bill Rymer  
Seconded by: Susan Brennan

MOTION passed unanimously.

**5. For Discussion and Possible Action:**

- a. **Residential Concerns Committee – recommendation to create a working group or an ad hoc committee to conduct a review of the current Fenwick Island lighting ordinance and evaluate it relative to current standards, technology and Dark Sky guidance**

Council Member Bortner shared the Dark Sky Workgroup Update and Next Steps Presentation. You can view presentation [HERE](#).

**A MOTION that Town Council create a working group or ad hoc committee to review the current lighting ordinance and evaluate it to the current standards and technology of the Dark Sky guidance.**

Moved by: Janice Bortner

No second.

**AMENDED MOTION that Town Council create an ad hoc committee to review the current lighting ordinance and evaluate it to add applicable current standards and technology in compliance with Dark Sky guidance.**

Moved by: Janice Bortner

Seconded by: Natalie Magdeburger

Discussion: Mayor Magdeburger would like the ad hoc committee to focus on an educational campaign, evaluate interest from the general population with a survey and evaluate lighting ordinances with providing recommendations for modifications of current lighting ordinance as applicable.

MOTION passed unanimously.

**A SUPPLEMENTAL MOTION the committee as formed be given a mission statement to create educational opportunities for residents, to create a plan to survey direct community interest in the Dark Sky initiative and to analyze and review our current ordinances looking toward where we can make improvements and make a recommendation to Town Council by the end of the year for any modifications which may be applicable.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

Discussion: Janice Bortner believes the primary focus of the ad hoc committee should be on drafting the ordinance, while Mayor Magdeburger prefers that the committee organize educational seminars as well because that will be a necessary component to establishing that any modifications are necessary and for the well-being of the public's health.

MOTION passed 5 in favor, 1 abstained.

b. **Business Concerns Committee – Baby swing in the town park that will be underwritten by the Business Concerns Committee**

Kurt Zanelotti said the adult swing currently in the town park could be retrofitted to accommodate a baby swing. Mike Locke said each area that was discussed had its own obstacle, but the current location of the swinging bench is the best spot. Rubber mulch, the baby swing and a bigger swing can easily be added.

**A MOTION to approve the baby swing with the plans laid out by Mike Locke at a cost of up to \$500.**

Moved by: Kurt Zanelotti

Seconded by: Natalie Magdeburger

MOTION passed unanimously.

c. **Business Concerns Committee – Hometown Press discussion**

Kurt Zanelotti said the intent was to have Hometown Press connect with the businesses. Natalie Magdeburger feels more clarity is needed. The Business Concerns Committee will follow up and report at the next Town Council meeting.

**A MOTION to table the discussion pending further information.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously.

d. **Police Department – Memorandum of Understanding (MOU) between the Ocean View, Dewey Beach, South Bethany and Fenwick Island Police Departments**

Chief Morrissey reported Ocean View Police Department is hiring an Administrative Assistant to manage the endeavor. The Administrative Assistant would be responsible for meeting and website management, social media and handling FOIA complaints. The town's contribution would be \$2,000 per year. There are two communities that have agreed to participate.

**A MOTION to execute the MOU and fund the amount of \$2,000 annually.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously.

e. **Police Department – Policy and Procedure Manual**

Chief Morrissey said the manual was completed on Wednesday. It was a 9-month project and Lexipol will continue updating the manual. Two officers, both FBI trilogy certified, will be focusing on accreditation with the goal of completion in 2025.

**A MOTION to accept, approve and adopt the completed policy manual.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously.

f. **Information Technology – Scanning and document management discussion**

Mayor Magdeburger said we will be getting quotes from scanning companies. All property records need to be scanned, and the second stage is how it will be used. The document management system will streamline everyday processes and searching documents. This will run parallel with the scanning process. It is vital that our records are protected. Erin Ellinger and Kathy Grab will be taking ownership of the project from the staff perspective.

g. **Professional Services Agreement for Lifeguard Services at Fenwick Island Unincorporated with State of Delaware**

Mayor Magdeburger said three years ago the contract was renegotiated with the state of Delaware. An analysis was conducted, and an escalator clause was added. The state has requested the extension of the contract.

**A MOTION to approve the extension of the Professional Services Agreement with the state of Delaware, with a fee escalator which has already been set in place.**

Moved by: Natalie Magdeburger

Seconded by: Jacque Napolitano

MOTION passed unanimously.

- h. **Planning Commission – Recommendation to adopt the Planning Commission Committee Procedural Rules for use with Committees**  
**A MOTION for the council to adopt the Town of Fenwick Island Committee Guide and Procedures.**

Moved by: Susan Brennan

Seconded by: Natalie Magdeburger

MOTION passed unanimously.

- i. **Planning Commission – Recommendation that at start of each committee cycle the Planning Commission make specific recommendations to the Town Council to assign tasks in keeping with the matrix to town committees to perform in the coming year**

The Planning Commission finalized a comprehensive process regarding the Planning Commission's recommendations for the assignment of matrix related tasks in conjunction with each new committee year.

The Planning Commission will review the Comprehensive Plan matrix in July and make recommendations to the Council in August of each year, allowing discussion by Council at the August meeting, voted on and available to provide to the committees created in September. This review will be noted in a column on the matrix and reflected by the year reviewed.

**A MOTION to adopt the Planning Commission's recommendations for specific task assignments from the matrix at the beginning of each committee year.**

Moved by: Susan Brennan

Seconded by: Natalie Magdeburger

MOTION passed unanimously.

- j. **Planning Commission - Format of committee meetings to hold training to discuss FOIA and recommend matrix of assignments to Town Council to guide committees' missions**

Susan Brennan asked, now that the guide has been created, should we have a separate meeting for committee members to understand the various procedures and guidelines of being a committee member? Natalie suggested this be done at the first meeting of each year's term.

**A MOTION to hold a training session to discuss FOIA and the recommendation matrix for each committee at the beginning of the committee year in October.**

Moved by: Susan Brennan

Seconded by: Natalie Magdeburger

MOTION passed unanimously.

- k. **Discussion on Town Committees-- potential elimination/creation of certain committees and establishing purpose and assignments to each committee yearly per Planning Commission matrix**

Mayor Magdeburger proposed eliminating two of the current committees, being the Information Technology and Pedestrian Safety committees. The topics are now being handled in office by staff, the police department and council.

Mayor Magdeburger nominated the following to town boards and committees:

**A MOTION to nominate the following to the Board of Adjustments: Lizabeth Lear through 2027 and Paul Wilson through 2027.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Board of Elections: Colleen Wilson (chair), Lucy Wilder, Lizabeth Lear and Stuart Rubenstein (alternate).**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Comprehensive Planning Commission: Lois Twilley.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Audit Committee: Bill Rymer (chair), Greg DesRoches, John Nason.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Beach Committee: Jacque Napolitano (chair), Odis Braxton, Jody Hayden, Anne Hodges, Christine Keisling, Melanie Pauley, Pam Pridgeon, Kelly Rymer.**

Moved by: Natalie Magdeburger

Seconded by: Jacque Napolitano

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Business Concerns Committee: Kurt Zanelotti (chair), Betsy Mitchell, Heather Goodrich, Scott Mumford, Matt Patton, Chuck Shorley, Lucy Wilder, Glenn Mueller, Jim Simpson, Joe Brzostowski.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Charter & Ordinance Committee: Natalie Magdeburger (chair), Jacque Napolitano, John Nason, Dave Reifschneider, Ann Riley, Ben Waide, Roy Williams.**

Moved by: Natalie Magdeburger

Seconded by: Jacque Napolitano

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Commercial Planning & Building Review: Richard Benn (chair), Fred Barger, Greg DesRoches, Jon Miller, Dave Reifschneider, Nuvan Seneviratne.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Dredging Committee: Bill Rymer (chair), Jack Armstrong, Andrew Emerson, Steve Magdeburger, Jack Pyne.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously

by roll call vote.

**A MOTION to nominate the following to the Emergency Management Committee: Chief Morrissey (chair), Natalie Magdeburger, Denny Pridgeon.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

by roll call vote.

MOTION passed unanimously

**A MOTION to nominate the following to the Environmental Committee: Colleen Wilson (chair), Susan Brennan, Deborah Cowell, Vicki Carmean, Liz Lear, Pam Pridgeon, Joel Patten, Betsy Patten.**

Moved by: Natalie Magdeburger

Seconded by: Susan Brennan

by roll call vote.

MOTION passed unanimously

**A MOTION to nominate the following to the Budget & Finance Committee: Bill Rymer (chair), Richard Benn, Susan Brennan, Janice Bortner, Warren Hayden, Liz Lear, Julie Lee, Natalie Magdeburger, Jacque Napolitano, Stuart Rubenstein, Ben Waide, Kurt Zanelotti.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

by roll call vote.

MOTION passed unanimously

**A MOTION to nominate the following to the Infrastructure Committee: Susan Brennan (chair), Jack Armstrong, Tim Bergin, Larry Bortner, Andrew Emerson, Tim Leahy, Jon Miller, Jay Ryan, Nuwan Seneviratne, Geri Verlaque, Richard Benn.**

Moved by: Natalie Magdeburger

Seconded by: Susan Brennan

by roll call vote.

MOTION passed unanimously

**A MOTION to nominate the following to the Residential Concerns Committee: Janice Bortner (chair), Deborah Cowell, Sharon Harris, Rose Mary Hoy, Cindy Kerns, Stu Rubenstein, Megan Staczek, Geri Verlaque, Joel Patten, Betsy Patten, George Stone, Kate Norman.**

Moved by: Natalie Magdeburger

Seconded by: Janice Bortner

call vote.

MOTION passed unanimously by roll



**A MOTION to nominate the following to the Ad Hoc Dark Sky Committee: Janice Bortner (chair), Rose Mary Hoy, George Stone.**

Moved by: Natalie Magdeburger

Seconded by: Janice Bortner

MOTION passed unanimously by roll

call vote.

1. **Committee member nominations and confirmation**

All Pedestrian Safety issues should be brought directly to Chief Morrissey. The Town will continue to prioritize Pedestrian Safety but will do so at the Police Chief level and Town Council level. The Mayor will work with Chief Morrissey directly and will report progress to Town Council.

m. **Christmas tree lighting ceremony planning**

The ceremony will take place on December 6, 2024, directly following the Town Council meeting. Volunteers are needed to decorate the Christmas tree in the town park. Janice Bortner was asked whether the RCC could take lead and she declined. Bill Rymer volunteered to lead the organization.

**A MOTION that Bill and Kelly Rymer organize the Christmas Tree Lighting Ceremony.**

Moved by: Natalie Magdeburger

Seconded by: Susan Brennan

MOTION passed unanimously.

6. **Treasurer's Report**

The Town started the new year with very strong cashflows in the month of August. The overall cash balance is almost \$5.8 million, which we believe is a new record level. The largest contributors to this increase are the \$800,000 Sussex County grant for the dredging project and the first full month of real-estate tax payments. RTT revenues were only \$15,000 but we expect a strong September based on recent home sales. Another very positive sign is that revenues from building permits totaled \$169,000 for the first month of the year which is more than 50% of the full year's budget. There are no known budget concerns.

**A MOTION to accept the August 2024 Treasurers Report.**

Moved by: Natalie Magdeburger

Seconded by: Bill Rymer

MOTION passed unanimously.

7. **Committee Reports - Audit, Beach & Recreation, Budget & Finance, Commercial Planning & Building Review, Business Concerns, C&O, Dredging, Emergency Mgmt., Environmental, Planning Commission, Residential Concerns**

**Audit** - None

**Beach** – Fenwick Flicks movie night was a success. 2025 movie nights will be June 20<sup>th</sup>, July 18<sup>th</sup>, August 15<sup>th</sup> beginning at 8 PM. The total cost of the Fenwick Flicks events in 2024 was \$3,725.

The Fenwick Freeze will be on January 1, 2025, starting at 10:30 AM. Registration and t-shirt sales will begin at 9 AM.

Beach Patrol statistics: total rescues - 65, medical - 94, missing persons - 28, transportation over dunes – 178.

The next meeting will be on Friday, September 4<sup>th</sup> at 9:30 AM.

**Budget & Finance** – None

**Building Review**- None

**Business Concerns**– None

**C&O** – Meeting has been delayed due to town solicitor handling other issues.

**Dredging** – The dredge contractor has been on site since Monday to prep the dewatering location and the pipeline system. Over the last 24 hours, we began dealing with some disagreements with the property owner regarding the initial site designs and overall development work. We are working closely with the property owner to resolve these issues to get the project back on track, but we are delayed right now. Prior to these delays, the most recent timetable was to begin dredging by October 4 but that will definitely slide backwards. Each channel will take about 3 weeks to dredge which means about 45 days in the water depending upon weather and other issues outside of our control. It is critical that the entire community understand the long-term benefits of this project to improve navigation in Little Assawoman Bay. There will be disruptions during the dredging work such as noise and limited access to those channels. These will be short-term in nature and the long-term benefits far outweigh these near-term headaches. We will release updated work schedules and timetables via email, Facebook, the town website and a press release to alert our residents and the surrounding community to these disruptions. We sincerely appreciate the support from the property owner, our state legislators (Congressman Gray and Senator Hocker), the Sussex County Council and Todd Lawson, Chief Administrator of our county.

**Emergency Mgmt.** – Chief Morrissey is keeping an eye on the current hurricane situation.

**Environmental** – Offshore Wind Update - The federal government announced last month the award of two new offshore wind energy leases off the mid-Atlantic coast, one off the coast of Delaware, the other near the mouth of the Chesapeake Bay in southern Virginia. The two projects total almost 278,000 acres.

Equinor Wind, a Norwegian company, was named the winner in the BOEM 100,000 acres offshore wind energy lease for a site in federal waters off the Delaware coast, 26 nautical miles from Delaware Bay and not far from the site of the current proposed US Wind site.

176,506 acres about 35 miles off the mouth of the Chesapeake Bay near Virginia Beach

[08/02/2024](#)

The Bureau of Ocean Energy Management (BOEM) announced the availability of the final environmental impact statement (FEIS) on US Wind Inc.'s (US Wind) construction and operations plan (COP) for its proposed Maryland Offshore Wind Project (Project). The FEIS analyzes the potential environmental impacts of the Project as described in the COP (the proposed action) and the alternatives to the proposed action, including the no action alternative. The FEIS will inform BOEM's decision whether to approve, approve with modifications, or disapprove the COP.

The Project as proposed in the COP would include up to 121 wind turbine generators (WTGs), up to four offshore substations with one offshore export cable route, and one meteorological tower under the terms of Renewable Energy Lease OCS-A 0490. The lease area is located ten miles off the coast of Maryland.

The onshore components of the Project would include a cable landfall area at 3Rs beach in Delaware. From the landfall, onshore cables would continue along an inshore cable export route in Indian River Bay to connect to a single onshore substation adjacent to the point of interconnection in Dagsboro, Delaware.

Notice of virtual hearing for public comment regarding US Wind's request to revise the schedule, size pricing and turbine selection for their current lease off Ocean City, Maryland.

Posted [September 16, 2024](#)

US Wind – Before the Public Service Commission of Maryland, US Wind, Inc's qualified offshore wind project's compliance with conditions approved in 2017.

Skipjack Offshore Energy, LLC. and Us Wind, Inc's offshore wind applications under the Clean Energy Jobs Act of 2019. Maryland Public Service Commission: case numbers 9629 & 9666.

### **NOTICE OF VIRTUAL HEARING FOR PUBLIC COMMENT**

US Wind has filed an application with the Public Service Commission of Maryland requesting authority to revise the schedule, size, pricing, and turbine selection for its offshore wind power project to be located in a federal lease area off the coast of Maryland. Notice is hereby given that a hearing for the purpose of soliciting comments from the public on US Wind's application will be held on Wednesday, October 16, 2024, at 6:30 p.m. via virtual meeting.

Any person who wishes to speak at the hearing shall send an email to [kimberly.schock@maryland.gov](mailto:kimberly.schock@maryland.gov) by 12:00 PM on Friday, October 11, 2024. Organizations or other entities are strongly encouraged to coordinate and consolidate their comments in a meaningful manner in order to avoid repetitive comments, and they may indicate that they are representing other individuals in their remarks. Participants will generally be asked to speak in the order in which the Commission received the requests.

The virtual hearing will be conducted through a remote meeting platform. People who have requested to speak at the hearing will receive an email with a link to the virtual hearing in order to participate. Anyone wishing to observe the live stream of the public hearing may do so via the Commission's YouTube channel (<https://www.youtube.com/c/MarylandPSC>).

Any person wishing to comment on this matter shall submit written comments electronically or by first-class mail by November 1, 2024. Comments submitted electronically must be submitted through the Commission's Public Comment Dropbox, which can be accessed through the Commission's website at [www.psc.state.md.us](http://www.psc.state.md.us). Instructions for logging into the Public Comment Dropbox are located under the "Tools" section of the Commission's website under the "Make a Public Comment" tab, which can be accessed via the following link: <https://www.psc.state.md.us/make-a-public-comment/>. Commenters using the Public Comment Dropbox for the first-time are required to complete a one-time registration. All comments must include a reference to "Case No. 9666." If submitted by first-class mail, comments must be addressed to Andrew S. Johnston, Executive Secretary, Maryland Public Service Commission, William Donald Schaefer Tower, 6 St. Paul Street, 16th Floor, Baltimore, Maryland 21202.

The Bureau of Ocean Energy Management (BOEM) is currently holding a series of in-person and virtual public meetings to present plans for newly proposed offshore wind leases. The project is called Central Atlantic 2. The Central Atlantic Call Area encompasses more than 13 million acres located off the coasts of New Jersey, Delaware, Maryland, Virginia, and North Carolina. The Call for Information was published in the [Federal Register](#) on August 22, initiating a 60-day comment period which ends on October 21, 2024.

[central\\_atlantic\\_2\\_call\\_area\\_map.png \(3300x2550\) \(boem.gov\)](#)

**In person Meetings:**

**Morehead City, North Carolina**

*September 17, 2024*

**Virginia Beach, Virginia**

*September 18, 2024*

**Ocean City, Maryland**

*September 24, 2024*

**Rehoboth Beach, Delaware**

*September 25, 2024*

**Atlantic City, New Jersey**

*September 26,*

**Virtual Meeting:**

**Virtual Zoom Meeting**

[\(Register for Zoom Virtual Meeting\)](#)

October 2, 2024

6 p.m. to 8 p.m. ET

Register here: [Central Atlantic 2 Public Meetings | Bureau of Ocean Energy Management \(boem.gov\)](#)

**Pollinator Park Update** - The Environmental Committee hosted the Grand Opening and Dedication of the Pollinator Park over Labor Day weekend, Saturday, August 31. The event included a children's story time expertly facilitated by The Barefoot Gardeners Garden Club, beautiful, live music courtesy of Gary Thomas, healthy drinks from Ginger at BJuced in Fenwick Village as well as light refreshments made available by the committee. We greeted and conversed with over 80 guests, handing out seed packets from flowers that were grown in the park. The MC was none other than our Mayor who provided a warm welcome, the history of the park as well as a heartfelt dedication of Pat's Garden in honor of Pat Schuchman. We thank all of you for your time and interest.

Among the attendees was one of the Co-owners from Inland Bays Garden Center. We purchased some of the plant material there earlier in the season. She was extremely pleased with the design and development of the park and spoke with Colleen and I about a pilot program she is familiar with through CIB called Backyards to Bay, suggesting that our new public park might be of interest in this arena. We have since made the introduction with CIB and we will see where it goes.

We have received over \$2,200 in cash sponsorships in addition to several gifts-in-kind. Thank you for your support, we are so appreciative.

A monthly maintenance list has been created to provide volunteer opportunities for The Barefoot Gardeners and others interested in helping in the park.

And lastly, Public Works has filled the cistern throughout the entire hot, dry summer. We are grateful for their help.

The next meeting will be held on October 9<sup>th</sup> at 9:00 AM.

**Infrastructure** – On Friday, August 30, the Infrastructure Committee and Resiliency Working Group hosted our second annual Resiliency Information and Discussion Session. The event was available via hybrid method with approximately 40 attendees. The session was organized around a Power Point presentation which is available on the town website. Two engineers from Straughn Environmental, Inc. were present to illustrate some possible mitigation ideas and to answer community questions.

The second phase of the project to document town assets west of SR1 continued as the Straughan team performed a 3-day inspection 9-11 Sep. Public works (Mike and Josh) supported the effort. The engineers will process the inspection information and furnish draft Task 2 deliverable by 30 Sep. Deliverable will be an update of the Stormwater Map from 2013 (created by URS now AECOM) which is the stormwater inventory and database that supports it. This will include locations, dimensions, and materials of stormwater assets west of SR1.

More research was done on ARCGIS mapping with Straughn assistance. The group will prepare a plan and budget to implement a solution which will be the repository for town data on stormwater and flood mitigation assets. We expect to be reporting more about this, for budgetary purposes closer to the end of the year.

Tim Leahy and Susan Brennan met with UD GAP to discuss a). next step preparation for the BRIC process, The BRIC announcement is expected in late October. b). possible funding opportunities for a network of “parks” comprised of some bayside street ends using the application as an approach for both flood resiliency and as a habitat restoration effort, encompassing green infrastructure. c). inquiry for information and feedback regarding implementation of Resiliency Funds in other coastal areas or towns.

Susan Brennan and Natalie Magdeburger attended a Sussex County Association of Towns breakfast where the topic discussed was FEMA’s Building Resilient Infrastructure & Communities (BRIC) grant program. A copy of the presentation will be shared with the Infrastructure Committee.

Met with Mike Locke to discuss and begin assessment of road maintenance for the coming year.

Next meeting will be held on Tuesday, October 8 @ 10:00 AM.

**Planning Commission** - Discussed DelDOT’s new safety initiative and possible coordination with FIPD for event in Spring ‘25 Delaware Office of Highway Safety Announces New Campaign to Increase Safety on Delaware Roadways - State of Delaware News.

- a. Engage and use as a way to serve our Town.
- b. Lois suggested working with Business Committee who may be planning a bike event and could work together..

For the foreseeable future, the Planning Commission will plan to meet monthly or on an as needed basis rather than as regularly as we have met over the past 2 years. Our meetings and agenda are posted to the town web site and opened to the public.

Next meeting is scheduled for Thursday, November 12 at 9:00 AM.

**Residential Concerns** – Deborah Cowell and the Green Infrastructure Working Group initiated a presentation this month in collaboration with the Delaware Forest Service. Soil sampling kits are available at the Town Hall. The next Fenwick Nurtures Nature Symposium will be a virtual event on November 14<sup>th</sup> on estuary science and restoration and will be discussing living shorelines, rain gardens and pocket forests.

Janice Bortner suggested having an “Activities” section on the town’s website and Facebook page to advise the community about clubs and organizations in the town.

The next meeting is October 7<sup>th</sup> at 10:00 AM.

**8. Department Highlights**

**Public Works** – Mobi Mats will be taken down from all streets except for Bayard St. which will remain.

**Police Department** – the 2025 Violent Crime Grant was approved for \$25,560. There is also an available \$5,500 available in grant funding that will be used for bullet proof vests. Chief Morrissey is currently working on the SALLE grant which is for \$44,450. Emergency drug funding money is available in the amount of \$3,775. The dept. took delivery this week of 2024 Chevy Silverado pickup truck. There are two other grants in the works, one for body cameras.

**9. Old Business**

None

**10. New Business**

Jacque Napolitano requested the council evaluate the residency qualifications for being a candidate in the election for Town Council and to change the election cycle from one to two years. These topics will both be added to next month's Town Council agenda and will require a charter change.

Janice Bortner said a "no thru traffic, only residents and guests beyond this point" sign is needed on E. Atlantic St. She also added the Park Mobil sign on Bayard St. is in front of a yellow line. Lastly, she noted we need to evaluate the exits and traffic patterns in the shopping centers between Farmington and Georgetown St. These items will be added to the next Town Council Agenda.

**11. Upcoming Events and Meetings:**

October 4	Beach Committee	9:30 am
October 7	Residential Concerns Committee	10:00 am
October 8	Business Concerns Committee	8:30 am
October 8	Infrastructure Committee	10:00 am
October 8	Pedestrian Safety Committee	2:00 pm
October 9	Environmental Committee	9:00 am
October 10	Planning Commission	9:00 am
October 14	Emergency Management Committee	10:00 am
October 15	Information Technology Committee	10:00 am
October 25	Town Council Executive Session	1:00 pm
October 25	Town Council Regular Meeting	3:00 pm

**12. Public Participation**

Sharon Harris noted that she did fill out a committee application and would like to remain on the Residential Concerns Committee.

**13. Adjournment**

A MOTION to adjourn the meeting at 5:44 PM.

Moved by: Bill Rymer

Seconded by: Jacque Napolitano

MOTION passed unanimously.