

## ACTION FORM

<b>PROCEEDING Council Meeting</b>	<b>FORM NUMBER: 2024-012</b>
<b>DEPARTMENT OF ORIGIN:</b> Town Hall	<b>DATE SUBMITTED:</b> 10/16/2024
<b>PREPARED BY:</b> Jacque Napolitano	
<b>SUBJECT:</b> Purchase of outdoor lifetime chairs	
<b>REFERENCE:</b> N/A	
<b>RELATED PROJECT:</b> N/A	
<b>REVIEWED BY:</b> Erin Ellinger	
<b>EXHIBITS:</b> N/A	
<b>EXPENDITURE REQUIRED:</b> \$ 159.05	<b>AMOUNT BUDGETED:</b> N/A
<b>FUNDING SOURCE (Dept./Page in CIP &amp; Budget):</b>	
<b>GRANT DATA (if applicable):</b>	
<b>Grant Name:</b>	
<b>Matching Funds required? If Yes, how much?</b>	
<b>TIME TIMETABLE:</b>	
October 2024	
<b>RECOMMENDED ACTION:</b>	

### BACKGROUND AND ANALYSIS

This request is for four outdoor lifetime folding chairs from Walmart, intended for use at town events such as the bonfire, Fenwick Freeze, Fenwick Flicks, and any other events organized by the town.