



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

www.fenwickisland.delaware.gov

PLANNING COMMISSION MEETING

October 10, 2024, at 9:00 am.

Town Hall

Minutes

Members Present: (All on Zoom/computer issue in Town Hall): Susan Brennan, Ann Riley, Odis Braxton, Natalie Magdeburger, Lois Twilley

Call to Order and Flag Salute

1. Discuss/approve minutes from meeting held September 19

A MOTION to accept and approve the minutes and

Moved by: Natalie Magdeburger

Seconded by: Lois Twilley

MOTION passed unanimously.

2. Discuss and finalize a comprehensive process for the motion approved by Council regarding the PC's recommendations for the assignment of matrix related tasks for each new committee year. Calendar note: review the matrix in July, for recommendations at the August Council meeting.

- a. Will make recommendations to the Council in August of each year so can be discussed by Council at the last August meeting, voted on and then ready to provide to the committees once set up in September.

A MOTION that the Planning Commission should review the matrix and make sure committees are fulfilling the goals/objectives of the matrix and Planning Commission then makes any recommendations to the Town Council in August for updates to the committee matrix and/or fulfillment of the goals referenced.

Moved by: Susan Brennan

Seconded by: Odis Braxton



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MOTION passed unanimously.

3. Commissioner's comments/requirements/requests

None

Old business:

Committee Report Update—need to submit committee updates.

New business:

DelDOT's new safety initiative and possible coordination with FIPD for event in Spring '25

[Delaware Office of Highway Safety Announces New Campaign to Increase Safety on Delaware Roadways - State of Delaware News](#)

- a. Engage and use as a way to serve our Town.
- b. Lois suggested working with Business Committee who may be planning a bike event and could work

Public participation: None

Next meeting: move to once an month – 2nd Thursday of each month

Adjourn

A MOTION to adjourn the meeting at 10:00 a.m.

Moved by: Ann Riley

Seconded by: Odis Braxton

MOTION passed unanimously.