

## **ACTION FORM**

<b>PROCEEDING</b> Council Meeting	<b>FORM NUMBER:</b> 2025-003
<b>DEPARTMENT OF ORIGIN:</b> DarkSky Committee	<b>DATE SUBMITTED:</b> 4/17/25
<b>PREPARED BY:</b> Rose Mary Hoy, Committee Chair	
<b>SUBJECT:</b> Budget Request for DarkSky T-shirts	
<b>REFERENCE:</b> Motion made/approved at DarkSky Committee Meeting 4/2/25. Print 30-40 T-shirts	
<b>RELATED PROJECT:</b> DarkSky Education Campaign (ongoing; specifically for July 5 bonfire/stargazing)	
<b>REVIEWED BY:</b> Erin Ellinger	
<b>EXHIBITS:</b>	
<b>EXPENDITURE REQUIRED:</b> \$ 400 (max)	<b>AMOUNT BUDGETED:</b> \$
<b>FUNDING SOURCE (Dept./Page in CIP &amp; Budget):</b>	
<b>GRANT DATA (if applicable):</b> N/A	
<b>Grant Name:</b> N/A	
<b>Matching Funds required?</b> No If Yes, how much?	
<b>TIMETABLE:</b> If approved, design and production finalized May/June 2025	
<b>RECOMMENDED ACTION:</b> Please review and take action at Town Council Meeting 4/25/25	

### **BACKGROUND AND ANALYSIS**

Motion approved at 4/2/25 DarkSky Committee (original recommendation from Megan Staczek) to advertise and create excitement for DarkSky initiative in Fenwick Island. T-shirts will be worn by committee members, town hall council members/staff and DS volunteers at key events such as: July bonfire/stargazing, Fenwick Nurtures Nature, National Night Out, etc. Tentative designs and pricing have been solicited. The maximum budget requested for 30-40 shirts is \$400. Estimating \$8/shirt, we hope to keep the budget under \$320.