



# The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

[www.fenwickisland.delaware.gov](http://www.fenwickisland.delaware.gov)

## Town Council Executive Session

**May 23, 2025, at 11:00 AM**

**Town Hall**

### Council Executive Session - Legal Matters

1. Call to Order
2. Public Comment
3. Personnel & Legal Issues- *For preliminary discussion on site acquisitions for any publicly funded capital improvements; strategy sessions, including those involving legal advice or opinion for an attorney-at-law, with respect to collective bargaining or pending or potential litigation; discussion of the content of documents, excluded from the definition of "public record"; and personnel matters in which the names, competency and abilities of individual employees are discussed. Pursuant to 29 Del.C. § 10004(B)(2), (4), (6), & (9).*
4. Adjournment

## REGULAR MEETING OF THE TOWN COUNCIL

**May 23, 2025, at 1:00 PM**

**Town Hall**

### Agenda

*Call in #: 1-301-715-8592*

*Meeting ID: 859 2986 4325 or*

<https://us02web.zoom.us/j/85929864325>

### Flag Salute and Call to Order

1. President's Report
2. Approval of Minutes from April 25, 2025, Regular Town Council Meeting
3. For Discussion and Possible Action
  - a. Action Form 2025-004 – Summer Soirée Garden Party Supplies
  - b. First Reading - Business Helping Business Ordinance
  - c. Appointment of Board of Elections
  - d. St. Matthews by the Sea United Methodist Church service on the church lawn Special Events Application
  - e. Business Concerns Committee - \$450 fee for a seasonal parking pass available to any business owner within the incorporated limits of Fenwick
  - f. Donation to Philip C. Showell Choir, American Legion Post 166 Leathernecks and Pastor Macklin for Memorial Day Ceremony
  - g. Sidewalk project update
  - h. Infrastructure Committee – Engineering Study/Recommendations
  - i. Discussion on creating a town survey for residents

*This Agenda is subject to change to include additional items, including Executive Sessions or the deletion of items, as in accordance with provisions within Title 29, Chapter 100, Freedom of Information Act. Persons with disabilities requiring special accommodations, please contact Town Hall 72 hours in advance.*

*Posted: May 16, 2025*

- j. Residential Concerns Committee – Recommendation for Town Council to create an Ad Hoc Committee to manage the Faucett Okie Family Nature Preserve
- k. Residential Concerns Committee – Recommendation to Town Council to close off parking space on Bayard Street
- l. Residential Concerns Committee – Recommendation for Town Council to partner with the Master Naturalists at University of Delaware to work with the Faucett Okie Family Nature Preserve
- m. Residential Concerns Committee – Recommendation to Town Council to allow placement of wooden signs
4. Treasurer’s Report
5. Committee Reports- Ad Hoc DarkSky, Audit, Beach & Recreation, Budget & Finance, Business Concerns, C&O, Dredging, Emergency Mgmt., Environmental, Infrastructure, Planning Commission, Residential Concerns
6. Department Highlights
7. Old Business
8. New Business
9. Upcoming Events & Meetings
 

May 23	Memorial Day Ceremony	5:30 pm
May 26	Town Hall Closed	ALL DAY
May 27-29	Bulk Trash Collection	
May 31	Cruisin’ Together in Fenwick Summer Kick Off	9:00 am
June 3	Business Concerns Committee	9:00 am
June 5	Planning Commission	9:00 am
June 6	Beach Committee	9:30 am
June 10	Infrastructure Committee	10:00 am
June 11	Environmental Committee	9:00 am
June 18	Candidate Filing Deadline	4:30 pm
June 18	Special Town Council Meeting	4:35 pm
June 19	Town Hall Closed	ALL DAY
June 20	Fenwick Flicks – Monsters, Inc.	8:00 pm
June 21	Garden Party Summer	4:00 pm
June 26	Planning Commission	9:00 am
June 27	Town Council Executive Session	11:00 am
June 27	Town Council Regular Meeting	1:00 pm
June 30	Voter Registration Deadline	4:30 pm
10. Public Participation
  - a. *The council welcomes community input but in order to work within FOIA policies and Zoom technology, public wanting to comment on issues should do the following. 1) Raise hand to be recognized by the Chair (Town Hall participants first and then virtual attendees); 2) Provide name and address; 3) Direct comments to items covered by the agenda; 4) Limit comments to 5 minutes*
11. Adjournment