



The Town of Fenwick Island

800 Coastal Highway, Fenwick Island, DE 19944-4409

302-539-3011 ~ 302-539-1305 fax

www.fenwickisland.delaware.gov

PLANNING COMMISSION MEETING

August 14, 2025, at 9:00 a.m.

Town Hall

Minutes

Members Present: Susan Brennan, Julie Lee, Natalie Magdeburger, Ann Riley, Lois Twilley Via Zoom:
Stu Rubenstein

Others Present: Erin Ellinger

Call to order and flag salute: 9:02 a.m.

1. Approve minutes of the 8/7/2025 minutes:
 - Discussion to remove sentence “a” under #2 regarding Stu Rubenstein’s swearing in as new commissioner.

Motion: to approve minutes of 8/7/25 meeting with deletion of 2a.

Moved by: Riley

Seconded by: Twilley

Motion passed unanimously

2. Continue review of Implementation for updates on format and assignment or reassignment of tasks and recommendations:
 - The latest version of the matrix was discussed, including deletion of dredging, pedestrian safety and technology. Tasks were reassigned. A column was added for Ad-Hoc committee(s).
 - It was decided to remove the business and residential committee columns from the matrix as the tasks assigned to both had been reassigned to other committees, town staff of Town Council.
 - There was a discussion as to changing the name of the “beach” committee. The Planning Commission will suggest “Community Engagement” as a name.
 - Several tasks have been reassigned since previous meetings.
 - A motion was made and discussed at length regarding sending the recommended and updated matrix to Town Council for consideration:

MOTION: After reviewing and reassigning tasks, the Planning Commission recommends to town council the attached matrix with recommended restructured committees.

Moved by: Riley

Seconded by: Lee

Motion passed unanimously

3. Old Business: The desire for more people on committees was discussed. Magdeburger mentioned that gaining quorum is sometimes difficult. Magdeburger also shared the idea of having working groups for special events.



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4. New Business: None

5. Public Participation: None

6. Meeting Adjournment: (10:06 a.m.)

MOTION: Adjournment

Moved by: Riley

Seconded by: Twilley

Motion passed unanimously