



**TOWN OF FENWICK ISLAND, DELAWARE**  
**FY 2025-2026 FEE SCHEDULE**

<b><u>ANNUAL BUSINESS LICENSE FEES</u></b>	<b><u>FINANCIAL FEES</u></b>
<p>(1) <u>Retail Merchant</u> (100-8-A)</p> <p>(a) \$185 + .10 per square foot of floor space + \$60 Emergency Medical Service (EMS) fee</p>	<p>(1) \$100 Charge for checks returned for insufficient funds</p> <p>(2) \$100 Late payment of Business License Fee (s)</p> <p>(3) \$200 Collection letter from Town Legal Counsel</p>
<p>(2) <u>Building or Service Contractor</u> (100-8-B)</p> <p>(a) \$75 if Revenue made in Town is less than \$1500 yearly</p> <p>(b) \$200 if Revenue made in Town is more than \$1500 yearly</p>	
<p>(3) <u>Rental Landlord</u> (100-8-C)</p> <p>(a) \$185 for Residential and Commercial rentals</p> <p>(b) \$185 + \$7.20 per sleeping unit for motels / hotels</p>	
<p>(4) <u>Vending Machines</u> (100-8-D)</p> <p>(a) \$25 Newspaper and postage</p> <p>(b) \$50 Dispensing machines (drink, food, candy, ice)</p> <p>(c) \$50 Children's amusements</p> <p>(d) \$75 Music</p> <p>(e) \$200 ATM</p> <p>(f) \$250 Amusements and games</p>	<p><b><u>HEARING FEES</u></b></p> <p>(1) \$2,000 Application to the Board (160-13-B)</p> <p>\$3,500 Application requiring Town Solicitor and court stenographer*</p> <p>*up to 2 hours, \$500 per additional hour</p> <p>(2) \$1,000 Council Hearing / House Move (61-11-A)</p> <p>(3) \$1,500 Council Hearing / Sub-Division (142-2-A)</p> <p>(4) \$1,500 Council Hearing / Code Exceptions (160-13-B)</p>
<b><u>PERMIT FEES</u></b>	<b><u>OTHER FEES (DEFINED BY PERMIT FORM)</u></b>
<p><b><u>BUILDING PERMIT FEES</u></b></p> <p>(1) 3% of estimated construction cost \$100 minimum (61-7)</p> <p>(2) \$350 permit fee for approved building move (61-11-B)</p> <p>(3) Renewable Energy Building Permit fee – 2% ECC or \$100 whichever is less (160-9)</p>	<p>(1) Beach Bonfire Permit \$100 fee + \$100 deposit</p> <p>(2) Town Hall Meeting Room Rental \$40 fee + \$40 deposit</p> <ul style="list-style-type: none"><li>• Annual non-profit \$50 fee</li></ul> <p>(3) Special Events \$150 fee + \$250 deposit</p> <ul style="list-style-type: none"><li>• Special Event Police Coverage Fees<ul style="list-style-type: none"><li>▪ Events less than 75 persons 2 hour min., \$100 per hour</li><li>▪ Events exceeding 75 persons 4 hour min., \$100 per hour</li></ul></li></ul> <p>(5) Junior Lifeguard</p> <ul style="list-style-type: none"><li>• \$75 Junior Program</li><li>• \$120 Advanced Program</li></ul>
<p><b><u>DUMPSTER/TEMPORARY POD FEE</u></b> (61-1-F)</p> <p>(1) \$50 permit fee</p>	
<p><b><u>SIGN PERMITS FEES</u></b> (135-7-C)</p> <p>(1) \$200 Multiple use identification sign (135-7-C)</p> <p>(2) Single use identification sign \$2 per lineal foot up to maximum of \$100 (135-7-C)</p> <p>(3) \$20 All other sign permits (135-7-C)</p>	<p><b><u>COPY FEES</u></b></p> <p>(1) \$0.50 Xerox or computer print-out copy</p> <p>(2) \$25 CD / DVD</p> <p>(3) \$500 Town Code Book</p> <p>(4) \$100 Town Merchant Address List (PDF available)</p> <p>(5) \$150 Property Owner Address List (PDF available)</p>
<b><u>PARKING PERMIT FEES</u></b> (112-5)	<b><u>REAL ESTATE PROPERTY TAX</u></b>
<p><i>May 15 – September 15<sup>th</sup>, 9:00 a.m. – 10:00 p.m.</i></p> <p>(1) \$4.00 Hourly Permit (2 hour minimum)</p> <p>(2) \$25 Daily Permit</p> <p>(3) \$150 Weekly Permit</p> <p>(4) \$500 Summer Permit</p> <p>(5) \$200 Replacement of lost Permit</p>	<p>(1) \$0.174015 per \$100 assessed value</p>
	<b><u>OTHER FEES</u></b>
	<p>\$60 Emergency Medical Services (EMS)</p> <p>\$300 Waste Administration</p>