

**TOWN OF FENWICK ISLAND
RESOLUTION NO. 122**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FENWICK ISLAND
ADOPTING A TOWN HALL MEETING ROOM USE POLICY**

WHEREAS, the Town of Fenwick Island owns and operates Town Hall located at 800 Coastal Highway for the conduct of municipal business and public meetings; and

WHEREAS, the Town Council recognizes that the Town Hall meeting room may also be made available for limited use by residents, property owners, organizations, and other eligible groups when not required for official Town purposes; and

WHEREAS, the Town Council finds that establishing a written policy governing the reservation and use of the Town Hall meeting room will promote fairness, consistency, and the proper use of public facilities; and

WHEREAS, the Town Council desires to formally adopt a Town Hall Meeting Room Use Policy to establish procedures, eligibility requirements, and conditions for the reservation and use of the Town Hall meeting room.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Fenwick Island, Delaware, as follows:

Section 1. The Town Council hereby adopts the **Town Hall Meeting Room Use Policy**

Section 2. The **Town Clerk** shall administer the policy on behalf of the Town Council and review reservation requests in accordance with the policy.

Section 3. The Town Council reserves the right to amend or repeal the policy at any time by resolution.

Section 4. This Resolution shall take effect immediately upon adoption.

ADOPTED by the Town Council of the Town of Fenwick Island this ____ day of _____, 2026.

Natalie Magdeburger
Mayor

ATTEST:

Erin Ellinger
Town Clerk