

ACTION FORM

PROCEEDING Council Meeting	FORM NUMBER: 2026-002
DEPARTMENT OF ORIGIN: Town Hall	DATE SUBMITTED: 4/24/26
PREPARED BY: Erin Ellinger	
SUBJECT: Town Event Speaker System	
REFERENCE:	
RELATED PROJECT:	
REVIEWED BY:	
EXHIBITS: Attached	
EXPENDITURE REQUIRED: \$475.00	AMOUNT BUDGETED: \$0
FUNDING SOURCE (Dept./Page in CIP & Budget):	
GRANT DATA (if applicable): N/A	
Grant Name:	
Matching Funds required? If Yes, how much?	
TIMETABLE: Immediately	
RECOMMENDED ACTION:	

BACKGROUND AND ANALYSIS

This equipment would provide improved sound coverage and speech clarity for Town events such as Memorial Day ceremonies, Christmas Tree Lighting, movie nights, community gatherings, and other seasonal programs. The system includes dual 12-inch speakers, a multi-channel mixer, microphone capability, and Bluetooth connectivity for music or prerecorded audio playback.

The purchase would reduce reliance on borrowed or limited existing equipment, improve event setup efficiency, and provide a dependable in-house solution for recurring Town programming. The larger speaker configuration is well-suited for outdoor spaces where clear sound projection is necessary for attendees.

Requested purchase supports ongoing community engagement efforts and operational readiness for future Town events.