

Administrative Report

May 2026

- Continued preparations for the 2026 Municipal Election, including updates to election information, candidate filing resources, Board of Elections coordination, communications with the State Election Office, and updates to resident voter information within Quickbase.
- Coordinated planning and logistics for the Town's Memorial Day Ceremony, including program development, participant coordination, volunteer communications, and event support.
- Processed and responded to multiple FOIA requests, including research records, correspondence, filing, and follow-up coordination.
- Continued implementation and evaluation of several technology initiatives, including the Town's phone system transition, ArcGIS mapping platform, emergency notification systems, and other IT-related projects.
- Assisted with preparation and coordination of the Infrastructure Committee's Bayside Flooding Presentation and related materials.
- Prepared meeting agendas, packets, supporting materials, and minutes, and attended Town Council, Budget & Finance Committee, Beach Committee, Environmental Committee, Infrastructure Committee, DarkSky Committee, Planning Commission, and weekly staff meetings.
- Maintained and updated the Town website, social media platforms, election resources, public notices, agendas, resolutions, and other public information, including promotion of the Faucett Okie Park Dedication Ceremony and recognition and appreciation of the Town's Public Works staff during National Public Works Week.
- Coordinated legal notices, public outreach efforts, community event planning, and increased coordination with Casella regarding trash, recycling, and yard waste service matters.
- Coordinated with neighboring municipalities, state agencies, vendors, volunteers, and community organizations on election administration, emergency notification systems, community events, and other Town initiatives.
- Responded to resident inquiries and assisted staff, Council members, committee members, and community partners with ongoing projects and administrative matters.

Respectfully submitted,

Erin Ellinger

Town Clerk & FOIA Coordinator

TOTAL E.C.C.-\$517,499.99
 TOTAL FEES-\$15,525.00

TOWN OF FENWICK ISLAND
 BUILDING REPORT
 MAY 2026

[Type here]

PERMIT NUMBER	PROPERTY DESCRIPTION	PROJECT DESCRIPTION	E.C.C.	FEES
6053	Big Wave Construction Pincus 1305 Schulz Rd. 1-34 23.12 18.00 Lot 8	Install 50' of Bulkhead 5'x3' Dock 2 Jet ski lifts 1 10k boat lift	\$69,664.99	\$2,089.95
6067	Just Right Mech. Kwoka 23 W. Bayard St. 1-34 23.16 65.00 Lot371	Install HVAC System	\$10,000.00	\$300.00
6068	American Fence and Homes LLC Gibson 45 Bayside Dr. 1-34 23.20 6.00 Lot 209	Install Approx. 139' of Fencing	\$5,355.00	\$160.65
6069	Vasco Property Services Ducharme 3 E. Georgetown St. 1-34 23.12 212.01 Lot10	Install Pergola	\$28,800.00	\$864.00
6070	Decks, Patio's and Improvements Detwiler 11 W. Bayard St. 1-34 23.16 78.00	Install Paver Patio	\$6,800.00	\$204.00

TOTAL E.C.C.-\$517,499.99
TOTAL FEES-\$15,525.00

TOWN OF FENWICK ISLAND
BUILDING REPORT
MAY 2026

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Lot 356

6071	Piperno LLC Fell 19 High Tide Ln. 1-34 23.20 48.01 11	Landscaping & Paver Drive	\$54,350.00	\$1,630.50
6072	Forrest Fence Co. Kozoidek 811 Bunting Ave. 1-34 23.16 257.00 Lot 6	Install 110' of 4' fence Install 108' of 42" fence	\$39,800.00	\$1,194.00
6073	Morse Home Improvements Harris 1704 Coastal Hwy 1-34 23.08 6.00 2	Shingle for Shingle Roof Replacement	\$11,450.00	\$343.50
6074	Blue Sky Island Home LLC 2 W. Dagsboro St. 1-34 23.16 54.00 244	Shingle for Shingle Roof Replacement	\$11,280.00	\$338.40
6075	Paul Elliott Custom Builders Gross 1301 Bunting Ave. 1-34 23.12 208.00 Lot 1	Additional work for Permit # 6031	\$280,000.00	\$8,400.00

May 2026

May 2026							June 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1 Town / Beach Run Check Lewes Garden Check Sand Mat Ends Put PD Message Board	2
3	4 Check Lewes Garden Cut Grass / Weedwhack	5 Change Out Irrigation Check Out / Set Up New	6 Buy & Plant Red / White Buy / Install Red Grasses	7 Call North Bay Marina Clean Out PW Storage	8 Checked / Filled Gator Cut Grass / Whack /	9
10	11 Check Lewes Garden Got PD Truitt Fire	12 Lost Kid Signs Installed On Beach & Dune Bring PW Boat To Yard	13 Buy & Plant Red / White Install Mats / Fix Bench	14 Bring In Newspapers, Clean Up PW Bay 2	15 Block Off Street Parking Deliver Beach Chair -	16
17	18 Check Lewes Garden Paint Run Man / Walk	19 Herb Spray - Bay Side Streets Cleaned Off Loose Sand	20 (1) PK TP To PD	21 Bring In Newspapers, Check Flags On Pole,	22 Drop Off Beach Drop Off PD Bikes @ FL	23
24	25 Memorial Day Holiday (Observed)	26 Check Out Stone Finish Install - LG	27 Drop Off Recycle Can - 1 Repair Backup Lamp PD	28 Fence Work Okie Park Bayard Side BJ's Run For TH Supplier	29 Check Lewes Garden	30
31	Jun 1	2	3	4	5	6

May 2026 Business License Report

License Type Id	Business Name	Issue Date
OC	Piperno Outdoor Living	5/1/2026
OC	Decks, Patio & Improvements	5/4/2026
RU	Gary Beidenkapp	5/4/2026
RM	Captive Escape Room	5/13/2026
RM	Bjuiced	5/13/2026
RU	Susan Dent	5/15/2026
RU	Mark Tingle	5/15/2026
OC	Trinity Electric LLC	5/20/2026
RM	Perfect Furnishings	5/26/2026

TOTALS

OC	3
RM	3
RU	3
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	9

Fenwick Island Police Department
800 Coastal Hwy.
Fenwick Island, DE 19944



MEMORANDUM

TO: PRESIDENT
COUNCIL MEMBERS
CITIZENS

FROM: CHIEF Michael j. Morrisey

DATE: June 3, 2026

SUBJECT: MAY MONTHLY REPORT

The following is the May 2026 monthly report for your review and approval:

	<u>2026</u>	<u>2025</u>
Physical Arrests	2	13
Traffic Citation	39	65
Total Number of Complaints	34	38
DUI Arrests	0	2
Criminal Citations	4	1
Parking Tickets	3	8
Time Assisting DE State Police	4 hrs.	3 hrs.
Time Assisting Other Agencies	7 hrs.	4 hrs.

FIBP Report June

From Beach Captain <beachpatrolcaptain@fenwickisland-de.gov>

Date Sun 6/21/2026 4:04 PM

To Erin Ellinger <eellinger@fenwickisland-de.gov>

FIBP is off to a great start. All lifeguards are trained and certified ocean rescue. Each lifeguard must successfully complete over 80 hours of training and pass several certification tests and drills. We are happy to confirm that our staff is trained and ready to go. FIBP held our SCLA frisbee competition on 6/18 and did well placing third. We are looking forward to another great safe summer. Please always talk to the lifeguard on duty about surf conditions and always swim near a lifeguard.

Rescues: 5

Medical: 8

Transports: 10

Lost persons: 2

Ryk

Captain, FIBP