

ACTION FORM

PROCEEDING: Council Meeting	FORM NUMBER: 2026 - 006
DEPARTMENT OF ORIGIN: Police	DATE SUBMITTED: September 10, 2026
PREPARED BY: Chief Michael J. Morrissey	
SUBJECT: Outstanding Fees and Fines Town of Fenwick Island	
REFERENCE:	
RELATED PROJECT: Parking Regulations Updates	
REVIEWED BY: Erin Ellinger	
EXHIBITS:	
EXPENDITURE REQUIRED: 0	AMOUNT BUDGETED: 0
FUNDING SOURCE (Dept./Page in CIP & Budget):	
TIME TIMETABLE: January 2027	

BACKGROUND AND ANALYSIS

The Town of Fenwick Island collects fees and fines in the form of property taxes, user fees, and daily and seasonal parking passes. The town would be unable to operate without the timely payment of fees and fines owed. Currently there is no mechanism to suspend distribution of parking passes, bonfire permits or licenses to residents, businesses and visitors who have outstanding financial obligations to the town. The police department currently manages the distribution of parking and bonfire permits. Our proposal is to deny issuance of parking passes, permits, bonfire permits or any other non-emergency service to any resident or business entity that has outstanding fees or fines. Permits and passes will be issued when all financial obligations are met.